The County of Yuba

TO: Board of Supervisors

FROM: Community Development and Services Agency, D'Angelo Gonzalez

SUBJECT: Approve Professional Services Agreement with Yuba Sutter Economic Development Corporation to renew the existing PSA that allocates the County's CSBG funds to the organization to continue administering the CSBG program.

DATE: January 13, 2026

NUMBER: 609/2025

Recommendation
Approve Professional Services Agreement (PSA) with Yuba Sutter Economic Development Corporation to renew the existing PSA to administer Yuba County's Community Services Block Grant (CSBG) program.

Background
The California Department of Community Services and Development (CSD) annually administers federal funding for the Community Services Block Grant (CSBG) program for community action agencies (CAAs). The purpose of the CSBG program is to provide a range of services that assist low-income families and individuals with attaining the skills, knowledge, and motivation necessary to achieve self-sufficiency. CSBG funds are used to support services and activities that have a measurable impact on the causes and conditions of poverty in local communities.

CSBG funding within Yuba County has been used to support a variety of local CAAs and nonprofits, including Habitat for Humanity Yuba Sutter and the Yuba Sutter Gleaners Food Bank. CSBG-assisted programs have been important for supporting much of the County's low-income population, who use the services and resources provided by these organizations.

The Yuba Sutter Economic Development Corporation (YSEDC) has been administering the CSBG program since it was selected for a competitive Request for Proposals in 2014. The original professional services agreement (PSA) with YSEDC was authorized by Resolution No. 2015-133 and expired on December 31, 2020.

A new PSA was later authorized by Agenda Item 87/2021 and approved by the Board on March 23, 2021. The PSA authorized the renewal and extension of the contract termination date to January 1, 2026. Section 2 of the PSA, titled "TERM.", allows the agreement to be automatically extended up to 90 days after the listed termination date and the agreement was active at the time of renewal.

Given the success YSEDC has had in administering Yuba County's CSBG Program, the Community Development & Services Agency (CDSA) recommends renewing the PSA with YSEDC for a new 5-year term ending on January 1, 2031. The County's CSBG allocation will be directly distributed to YSEDC, who will then be allowed to bill up to a maximum of 12% of their total funding allocation for administrative purposes. The rest of the funding will be given to local CAAs, allowing them to continue operating programs for the populations they serve.

No substantial revisions have been made to the 2021-2026 PSA. This item functionally serves as a renewal of the PSA authorized by Agenda Item 87/2021.

Committee Action
As this item is a professional services agreement and requires Board action, this item is being brought directly to the full Board of Supervisors for approval.

Fiscal Impact

General Fund	*None*
Non-General Fund	*None*

Attachments
CSBG Agreement YSEDC – 2026-2031