CDPH
Health and Human Services Agency
California Department of Public Health

Erica Pan, MD, MPH
Director and State Public Health Officer

Gavin Newsom
Governor

April 25, 2025

TO: MATERNAL, CHILD, AND ADOLESCENT HEALTH (MCAH) DIRECTORS, MCAH COORDINATORS, BLACK INFANT HEALTH (BIH) COORDINATORS, AND PERINATAL EQUITY INITIATIVE (PEI) COORDINATORS

RE: STATE FISCAL YEAR (SFY) 2025-2065 AGREEMENT FUNDING APPLICATION (AFA) ANNOUNCEMENT

This letter announces the SFY 2025-2026 AFA process that provides allocation and contract funding updates for the California Department of Public Health, Maternal, Child, and Adolescent Health Division's Local MCAH, California Fetal Infant Mortality Review Plus (CA FIMR+), BIH, and PEI programs.

SFY 2025-2026 funding for Local MCAH, CA FIMR+, BIH, and PEI programs are as follows:

Local MCAH - Title V (TV) funding allocations will remain the same as SFY 2024-2025.

CA FIMR+ – Local Health Jurisdictions (LHJs) selected for the CA FIMR+ TV funding will receive the same allocation amount as SFY 2024-2025. The CA FIMR+ funding is included in the Local MCAH TV allocations for Fresno and San Bernardino counties. Each LHJ will be required to track the FIMR funding separately in order to demonstrate the agency's ability to perform the activities and associated costs to implement the CA FIMR+ Scope of Work.

BIH - TV and State General Funds (SGF) allocations will remain the same as SFY 2024-2025

PEI – SGF allocations will remain the same as SFY 2024-2025.

Title XIX (TXIX) Funding (if applicable) - There is no cap on the amount you may request with the understanding that the agency must have the State General Funds and/or additional agency funds to match TXIX and that their spending plan reflects the agency's ability to spend all of the amount requested. Fi$Cal requirements impose a March 31st submission deadline for all budget revisions containing a change (either an increase or decrease) in TXIX funding. This aligns with the Division's requirement to submit all BRs by March 31st of the FY. Note: Budget revision requests will not be accepted until after a Q2 invoice has been submitted.

AFA Timeline/Important Dates:

Apr 25, 2025	**Release of MCAH SFY 2025-2026 AFA Notification.** **The following AFA forms and documents are attached to this email.** • AFA Checklist • Agency Information Form • MCAH Attestation of Compliance with the Sexual Health Education Accountability Act of 2007 Form • ICR Certification Form • Annual Inventory Form • Subcontract Agreement Transmittal Form • Government Agency Taxpayer ID Form • TXIX Attestation Form • Scope of Work templates (MCAH/BIH/PEI) • MCAH Director Verification form • Example MCP Justification letter • National Fatality Review-Case Reporting System form • MCAH/BIH/PEI Budget Template
May 2, 2025	**Last Day to Register for your AFA Development Support and Budget Training Meeting** – Optional budget meetings can be provided for technical assistance necessary to complete local agency budgets. Please reach out to your CL and PC via email to request a Budget Training Meeting. If a meeting is requested, Local MCAH/BIH/PEI Programs and Fiscal representatives with decision making authority are required to attend. MCAH/BIH/PEI AFA budget meetings will be offered via TEAMS. Meetings will be scheduled on a first-come, first-served basis between **May 5-16, 2025.**

May 5-16, 2025	**MCAH/BIH/PEI AFA Development Support and Budget Training Meetings (Optional)**
May 23, 2025	**AFA Packages Due Back to MCAH**. If needed, please contact your **Contract Liaison** (CL) for any extensions.
May 26, 2025	**Start of MCAH CL/PC AFA Package Review and Approval**

AFA Submission:

Packages are due via email to MCAHFinAct@cdph.ca.gov by Friday, May 13, 2025. Please refer to the AFA Checklist instructions for guidance on how to submit your AFA packet. If you have any questions about the AFA process, please contact your CL as soon as possible.

Invoice Submission:

All invoices and supporting documentation must be submitted via email to the MCAH invoice inbox: **MCAHInvoices@cdph.ca.gov**. To ensure appropriate processing, please use the following invoice naming protocol for the signed invoice PDF and Excel files as well as the subject line of the email:

Agreement Number, Agency Name, Fiscal Year, and Invoice Quarter and Number - Example: 202401 Alameda FY 24-25 Q1.

Invoice submission must include:

- Signed cover letter noting invoice amount, invoice period, remit to address, and any personnel changes
- Signed invoice
- Excel version of the invoice
- Signed and completed TXIX Cover Sheet (if applicable)
- Signed and completed TXIX Attestation form (if applicable)
- TV and/or TXIX time studies (if applicable)
- Below is the Invoice Submission Timeline for your reference:

Invoice Submission Timeline	Due date
Quarter 1 (July - September 30)	November 15, 2025
Quarter 2 (October - December 31)	February 15, 2026
Quarter 3 (January - March 31)	May 15, 2026
Quarter 4 (April - June 30)	August 15, 2026
Approved Supplemental Final Invoice	September 30, 2026

Thank you for your assistance and timely submission of your AFA package. If you have any questions or concerns, please contact your **Contract Liaison**.

Sincerely,

Sydney Armendariz, Director
Maternal, Child and Adolescent Health Division
Center for Family Health
California Department of Public Health