

# The County of Yuba

## County Administrator

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**TO:** Board of Supervisors

**FROM:** County Administrator, Kevin Mallen

**SUBJECT:** County Administrator: Ordinance – Hold public hearing, waive second reading and adopt ordinance repealing and re-enacting Chapters: 13.00.030, 13.00.031, 13.00.032, 13.00.038, 13.00.042, 13.00.050, 13.00.054, 13.00.060, 13.00.070, 13.20.100, 13.20.200, 13.20.300, 13.20.400, 13.20.500, 13.20.600, 13.20.700 of the Yuba County Consolidated Fee Ordinance Code

**DATE:** April 22, 2025

**NUMBER:** 97/2025

### *Recommendation*

Hold public hearing, waive second reading and adopt ordinance repealing and re-enacting Chapters: 13.00.030, 13.00.031, 13.00.032, 13.00.038, 13.00.042, 13.00.050, 13.00.054, 13.00.060, 13.00.070, 13.20.100, 13.20.200, 13.20.300, 13.20.400, 13.20.500, 13.20.600, 13.20.700 of the Yuba County Consolidated Fee Ordinance Code

### *Background*

Departments are tasked to review their fees annually to ensure that fees charged reflect true cost of services. The review process includes adding new fees, deleting obsolete fees, and revising fee titles to accurately describe the fee.

On April 8, 2025, the Board of Supervisors waived the first reading and introduced this ordinance. The matter is currently before the Board of Supervisors for the second reading and adoption.

### *Discussion*

The purpose of the Consolidated Fee Ordinance is to allow the public and those doing business with the County to easily access fees associated with various departmental services. The annual revision process provides the Board and the public an opportunity to review and comment on the County's fee structure.

The attached summary displays which fees are proposed to be changed, the amount requested under the new fee, and the reasons for the fee revisions. Fee increases reflect the department's full amount of time and costs associated with providing these services and are meant to be cost covering.

*Committee Action*

This item was not heard at Committee as it is traditionally brought before the full Board for consideration.

*Fiscal Impact*

The proposed revisions to the Consolidated Fee Ordinance and associated fee schedules represent each department's estimate of the cost to provide services or are set by state law. Fee adjustments, either up or down, are meant to eliminate a subsidy or to ensure there is no revenue in addition to the cost of the services provided from the fees being charged to perform the services.

No funding commitment, administrative only, staff time only.

*Attachments*

97-2025 Attachment A  
97-2025 FY 25-26 Summary of Changes  
97-2025 Master Fee Ordinance