

The County of Yuba

Administrative Services



TO: Board of Supervisors

FROM: Administrative Services, Jolene Harper

SUBJECT: Declare items as surplus property and fully depreciated pursuant to Ordinance Code 2.50.060, and direct Auditor Controller to remove surplus items from Capital Asset listing upon receipt of disposal from Purchasing Agent.

DATE: April 22, 2025

NUMBER: 162/2025

Recommendation:

Administrative Services' staff recommends the Board of Supervisors declare surplus items fully depreciated and authorize disposal pursuant to Ordinance Code Title 2 Section 2.50.060. Direct Auditor-Controller to remove surplus items from Capital Asset listing upon documentation of disposal from Purchasing Agent.

Background and Discussion:

Due to the scheduled refresh of county equipment, departments are no longer in need of the old equipment. Most items have no value and will be disposed of. The items that have value will be listed to be auctioned for a period of 14 days. In the event there are no valid bids at the end of the auction period, items will be relisted for an additional 14 days. If items do not sell, they will be disposed of properly.

Committee Action:

Due to the nature of this request this item is being presented to the full Board of Supervisors.

Fiscal Impact:

No funding commitment, administrative only, staff time only. All proceeds from the sale of the items will be deposited into the General Fund.

Attachments:

162/2025 Capital Asset Disposal Form