The County of Yuba

Community Development and Services Agency

TO: Board of Supervisors

FROM: Community Development and Services Agency, Craig Herbert

SUBJECT: Approve to extend, by one year, the professional service agreement with Elite Service Experts for the 2023 Yuba County Park and Landscape Maintenance Agreement by signing attached letter.

DATE: March 25th, 2025

NUMBER: 153/2025

RECOMMENDATION:

Approve to extend, by one year, the professional service agreement with Elite Service Experts for the 2023 Yuba County Park and Landscape Maintenance Agreement by signing attached letter.

BACKGROUND:

The 2023 Yuba County Park and Landscape Maintenance Agreement is a professional service agreement for maintenance of various county and County Service Area (CSA) parks and landscaped street corridors. The two-year agreement was procured via a competitive request for proposal (RFP) by county staff. This agreement was approved and awarded to Elite Service Experts at a regular meeting of the Board of Supervisors in item 131/2023. It commenced on April 1, 2023 and is scheduled to terminate March 31, 2025.

Per Section 2 of the original agreement, upon satisfactory contract performance and written mutual agreement, the contract may be extended for three additional one-year periods, for a total agreement period not to exceed five years.

DISCUSSION:

This one-year extension in question will commence April 1, 2025, directly following the termination of the original two-year agreement, and it will terminate March 31, 2026. This will allow for no lapse in service.

Over the past two years, Elite Service Experts have performed satisfactorily towards their obligations. Staff has found them to be open to communication and very responsive to requests. Extending this contract will allow Elite Service Experts to continue delivering on their obligations, uninterrupted. It will also save staff time by not requiring another RFP to be performed to procure a new service agreement, at this time.

COMMITTEE ACTION:

The Land Use and Public Works Committee was bypassed for this budgeted item to avoid a lapse in service.

FISCAL IMPACT:

There will be no increase or decrease to the budget. The continued cost of $335,544.00 per year, billed monthly, will remain in effect. North Beale Road landscape maintenance is paid through Parks, at the rate of $16,860.00 per year, and is reimbursed by the General Fund. The remaining area costs of $318,684.00 are split amongst the related County Service Areas (CSA) that receive service under this agreement.

General Fund:	$16,860.00 per year
Non-General Fund:	$318,684.00 per year
Source of Funds:	County Service Areas (CSA) 52, 52B, 52C, 66A, 66B, 66C, 66E, 69

Attachments