The County of Yuba

Information Technology

TO: Board of Supervisors

FROM: Information Technology, Joseph Oates

SUBJECT: Information Security Program and Information Security Policies

DATE: March 25, 2025

NUMBER: 144/2025

Recommendation:

Information Technology staff recommend the Board of Supervisors approve the Information Security Program and Policies Manual and designate the County's Information Security Officer as the program owner.

Background & Discussion:

Yuba County departments have a legal obligation to ensure that data entrusted to the County and its technology systems is managed in compliance with applicable laws and regulations. To protect these critical informational assets, the Yuba County Information Security Program is designed to uphold confidentiality, integrity, and availability while meeting legal and regulatory requirements. This formal security framework is based on National Institute of Standards and Technology (NIST) principles and endorsed by organizations such as California Counties Information Services Directors Association (CCISDA), Multi-State Information Sharing and Analysis Center (MS-ISAC), and Center for Internet Security (CIS) to establish a high level of trust. If approved, the program will be administered by the Information Security Officer under the direction of the Administrative Services Director.

A key component of this program is a comprehensive set of security policies that ensure the secure and effective use of County information systems. These policies set security standards, guide staff in maintaining a secure environment, support administrators in system implementation, and help managers assess compliance. The Information Security Program and its policies are developed by the Information Security Officer and, after thorough review, approved by Human Resources Risk Management, and County Counsel to align with County objectives and regulatory mandates.

Committee Action:

The committee recommended bringing this item to the full Board for consideration.

Fiscal Impact:

No funding commitment, administrative only, staff time only.

Attachments:

144/2025 - Information Security Program
144/2025 - Information Security Policies Set 1 - 2
144/2025 - Information Security Policies Set 2 - 2