The County of Yuba

Agricultural Commissioner

TO: Board of Supervisors

FROM: Agricultural Commissioner, Stephen M. Scheer

SUBJECT: Adopt resolution authorizing the Agricultural Commissioner to execute specific contracts, agreements, grants, memorandum of understanding, and multi-year agreements for fiscal year 2025/2026, upon review and approval of County Counsel and Risk Management.

DATE: March 25, 2025

NUMBER: 134/2025

Recommendation:

Approve Resolution authorizing the Yuba County Agricultural Commissioner to execute specified ongoing/new contracts, agreements, cooperative agreements, grants and/or memorandum of understanding for Fiscal Year 2025/2026 or multi-year on behalf of the County of Yuba.

Background:

Yuba County Administrative Policy & Procedures Manual, Policy Number A-1, procedure 3 states, "It is the general policy of the County that all external documents (contract, leases, agreements, etc.) are to be executed by the Chairman of the Board of Supervisors. Exceptions should be properly authorized by the adoption of a resolution by the Board of Supervisors prior to execution of specific contracts, leases, agreements, etc. by the respective department head." In the past, the Agricultural Commissioner has been authorized through Resolution of the Board of Supervisors, to sign specific contracts and agreements.

Discussion:

The Agricultural Commissioner has historically sought out revenue sources to fund various activities of the department. These revenue sources typically require that Yuba County enter into contracts,

agreements and cooperative agreements with the California Department of Food and Agriculture, Department of Pesticide Regulation, United States Department of Agriculture and other agencies/associations or private contractors. In the interest of efficiency the Yuba County Board of Supervisors has, in the past, authorized the Agricultural Commissioner to execute specified contracts and agreements on the behalf of Yuba County.
This is to request that the Yuba County Agricultural Commissioner be given authorization to sign on behalf of Yuba County, specified revenue/expenditure contracts, agreements, cooperative agreements, grants and/or memorandum of understanding for Fiscal Year 2025/2026 or multi-year on behalf of the County of Yuba. Such documents shall be handled in accordance with Yuba County Administrative Policy & Procedures Manual, Policy Number A-1.

Committee Action:

None – this procedure has been in place and routine for over fifteen years and there are no major changes except for dates from last year's resolution.

Fiscal Impact:

No funding commitment, administrative only, staff time only. Authorizing the Agricultural Commissioner to execute ongoing/new contracts, agreements, cooperative agreements, grants and/or memorandum of understanding for Fiscal Year 2025/2026 or multi-year is an efficiency matter, which will save time for both the Board of Supervisors and the Commissioner.

Attachments:

134/2025 - Resolution