

# The County of Yuba

## Administrative Services

---



**TO:** Board of Supervisors

**FROM:** Administrative Services, Perminder Bains

**SUBJECT:** Declare surplus items as fully depreciated and authorize disposal; direct Auditor-Controller to remove surplus items from Capital Asset listing

**DATE:** 10/22/2024

**NUMBER:** 589/2024

### *Recommendation:*

Administrative Services' staff recommends the Board of Supervisors declare surplus items fully depreciated and authorize disposal pursuant to Ordinance Code Title 2 Section 2.50.060. Direct Auditor-Controller to remove surplus items from Capital Asset listing upon documentation of disposal from Purchasing Agent.

### *Background and Discussion:*

Due to the scheduled refresh of county equipment, departments are no longer in need of the old equipment. Most items have no value and will be disposed of. The items that have value will be listed to be auctioned for a period of 14 days. In the event there are no valid bids at the end of the auction period, items will be relisted for an additional 14 days. If items do not sell, they will be disposed of properly.

### *Committee Action:*

Due to the nature and discussion of the item, this item is being presented to the full Board of Supervisors.

### *Fiscal Impact:*

No funding commitment, administrative only, staff time only. All proceeds from the sale of the items will be deposited into the General Fund.

### *Attachments:*

589/2024 Capital Asset Disposal Form