The County of Yuba

Administrative Services

TO: Board of Supervisors

FROM: Administrative Services, Perminder Bains

SUBJECT: Approve professional services agreement with Insta Concession, LLC. for vending machine services, and authorize Chair to execute.

DATE: September 24, 2024

NUMBER: 557/2024

Recommendation:

Administrative Services' staff recommends the Board of Supervisors approve the agreement with Insta Concession, LLC. for vending machine services, and authorize Chair to execute.

Background and Discussion:

Snack vending machines are provided for County employees and the public at five (5) County locations. These locations include the Yuba County Courthouse, Government Center, Health and Human Services, Jail, and Sheriff's Facility.

Administrative Services went out to Invitation for Bid and received two (2) proposals. Of the two (2) proposals received, Insta Concession, LLC. provided the best value to the County. Insta Concession, LLC. will pay the County a fifteen percent (15%) commission on all sales made through the vending machines placed in County facilities. Staff recommends the Board authorize Chair to execute the contract.

Committee Action:

This item is brought directly to the Board of Supervisors due to the nature of the request.

Fiscal Impact:

No funding commitment, administrative only, staff time only. Potential source of revenue

Attachments:
557-2024 901931 – Insta Concession, LLC.