

The County of Yuba

Agricultural Commissioner



TO: Board of Supervisors

FROM: Agricultural Commissioner, Stephen M. Scheer

SUBJECT: Authorize budget transfer in the total amount of \$40,810 from accounts 101-3400-361-5301 Unclaimed Gas Tax, 101-3400-361-5303 Pesticide Mill Tax, 101-3400-426-2800 Special Department Expense, and 101-3400-426-2900 Travel to accounts 101-3400-426-0204 Group Health Insurance, 101-3400-426-1700 Maintenance/Equipment, 101-3400-426-2200 Office Expense, 101-3400-426-2700 Minor Equipment, and 101-3400-426-6300 Fixed Assets to cover end-of-year shortages, an automobile lease buyout, and to purchase needed equipment.

DATE: June 11, 2024

NUMBER: 328/2024

Recommendation

Authorize the purchase of a lease vehicle, office computer equipment, needed weights & measures equipment and authorize a budget transfer in the total amount of \$40,810 to cover the cost of the purchases as well as end-of-year account shortages.

Background

1. One of this departments lease vehicles is due to be replaced. This vehicle is low mileage and purchasing it will save in excess of \$8,000 per year of monthly lease fees.
2. Several of the department's computers and associated hardware have reached the end of their service life. We have started experiencing age related hardware failures.
3. Two of this department's 5-gallon petroleum test measures have reached the end of their service life and are no longer certifiable by the Division of Measurement Standards.
4. Annual heavy capacity weight truck maintenance/replacement contribution was not included in the FY23/24 final budget.

5. Health insurance rates increase at the mid-year.

Discussion

The purchase of the lease vehicle will provide savings in the FY 24/25 budget by negating the need to lease a new vehicle at increased cost. It will also provide in excess of \$8000 savings per year in lease fees.

Replacing our aging office computer equipment will allow us to avoid future maintenance and repair costs for the ageing equipment. It will also avoid future general fund impacts and minimize lost productivity due to equipment downtime.

Replacement of two 5-gallon petroleum provers is required because they have reached the end of their service life and can no longer be sealed for accuracy. If they cannot be sealed for accuracy, they cannot be used to test the accuracy of fuel dispensers within the County.

The annual heavy capacity weight truck maintenance/replacement contribution is a requirement of a Joint Powers Agreement between Sutter, Yuba, and Nevada Counties. This money is used for maintenance and insurance for the truck as well as future truck replacement.

Health insurance rates increased during the mid-year. An increase to this account is needed to cover these expenditures.

All of these purchases and account transfers will be covered by unanticipated revenue from unclaimed gas tax and pesticide mill tax along with unrealized expenditures from other department accounts.

Committee Action

This item did not go to committee because of time constraints. The purchases and budget transfers require completion before June 30, 2024.

Fiscal Impact

General Fund Impact – none

Non-General Fund - \$40,810

Source of Funds - Unanticipated revenue from Unclaimed Gas Tax and Mill Fee, and unrealized expenditures from other department accounts.

Attachments:

328/2024 – Budget Adjustment Request Form

