The County of Yuba

County Administrator

TO: Board of Supervisors

FROM: County Administrator, Jenna Shinn

SUBJECT: County Administrator: Ordinance – Hold public hearing, waive first reading and introduce repealing and re-enacting chapters: 13.00.030,13.00.31, 13.00.32, 13.00.42, 13.00.50, 13.00.58; and establishing chapter 13.00.056.

DATE: April 9, 2024

NUMBER: 91/2024

Recommendation

Ordinance – Hold public hearing, waive first reading and introduce repealing and reenacting Chapters: 13.00.030,13.00.31, 13.00.32, 13.00.42, 13.00.50, 13.00.58; and establishing chapter 13.00.056. of the Yuba County Consolidated Fee Ordinance Code for Fiscal Year 2024-2025.

Background

Departments are tasked to review their fees annually to ensure that fees charged reflect true cost of services. The review process includes adding new fees, deleting obsolete fees, and revising fee titles to accurately describe the fee.

Discussion

The purpose of the Consolidated Fee Ordinance is to allow the public and those doing business with the County to easily access fees associated with various departmental services. The annual revision process provides the Board and the public an opportunity to review and comment on the County's fee structure.

The attached summary displays which fees are proposed to be changed, the amount requested under the new fee, and the reasons for the fee revisions. Fee increases reflect the department's full amount of time and costs associated with providing these services and are meant to be cost covering.

Committee Action

This item was not heard at Committee as it is traditionally brought before the full Board for consideration.

Fiscal Impact

The proposed revisions to the Consolidated Fee Ordinance and associated fee schedules represent each department's estimate of the cost to provide services or are set by state law. Consequently, fee adjustments, either up or down, are meant to eliminate a subsidy or to ensure there is no revenue in excess of the cost of the services provided from the fees being charged to perform the services.

No funding commitment, administrative only, staff time only.

Attachments

FY 24-25 Revised Fee Schedule Attachment A
FY 24-25 Master Fee Ordinance Summary
FY 24-25 Master Fee Ordinance