

The County of Yuba

County Clerk-Recorder Registrar of Voters



TO: Board of Supervisors

FROM: County Clerk-Recorder Registrar of Voters, Donna Hillegass

SUBJECT: Clerk-Recorder Registrar of Voters: declare surplus as fully depreciated and authorize disposal; direct Auditor Controller to remove surplus items from Capital Asset listing.

DATE: November 28, 2023

NUMBER: 595/2023

Recommendation:

Clerk-Recorder Registrar of Voters recommends the Board of Supervisors declare surplus items fully depreciated and authorize disposal pursuant to Ordinance Code Title 2 Section 2.50.060. Direct Auditor-Controller to remove surplus items from Capital Asset listing upon documentation of disposal from Purchasing Agent.

Background and Discussion:

The item listed on the attached Capital Asset Disposal Form is no longer in working condition, cannot be reused or re-purposed and has no residual value for resale. The item will be disposed of properly. This will bring the Capital Asset List in alignment with current asset values and useful life. Staff recommends the Board of Supervisors declare surplus items fully depreciated and authorize disposal.

Committee Action:

Due to the routine nature of this request, this item is presented directly to the Board of Supervisors.

Fiscal Impact:

No funding commitment, administrative only, staff time only

Attachment:

595-2023 Capital Asset Disposal Form