

The County of Yuba

Community Development and Services Agency



TO: Board of Supervisors

FROM: Community Development and Services Agency, Sam Bunton

SUBJECT: Community Development and Services: Approve baseline agreement for West Linda Comprehensive Safe Routes to School project, and authorize Chair to execute.

DATE: October 24, 2023

NUMBER: 422/2023

Recommendation

Approve baseline agreement for West Linda Comprehensive Safe Routes to School project, and authorize Chair to execute.

Background

Yuba County was awarded a \$21+M grant from Caltrans' 2023 Active Transportation Program (ATP) – Cycle 6 for the West Linda Comprehensive Safe Routes to School Project.

Baseline agreements establish the agreed-upon expected benefits, project scope, schedule, and cost of a project for which the California Transportation Commission (CTC) has approved funding. These agreements provide a foundation for project monitoring and reporting and identify the agency responsible for reporting on the progress made towards the implementation of the project. The baseline agreements are considered the front-end document that forms the foundation for the Commission's in-progress and follow-up accountability.

In accordance with the SB 1 Accountability and Transparency Guidelines, the CTC expects Caltrans to coordinate all baseline agreements for ATP projects with a total project cost of \$25 million or greater or a total programmed amount of \$10 million or greater adopted in the 2017 Active Transportation Program Augmentation and subsequent program amendments and adoptions.

Discussion

An approved baseline agreement is required prior to allocating all phases other than Project Approval & Environmental Document (PA&ED) and after the environmental document has been completed. Typically, the baseline agreement process can take about 2-3 months to complete.

Committee Action:

The Land Use & Public Works Committee was bypassed as this project is included in the Public Works Budget.

Fiscal Impact:

Budget

Board Approved FY 2023-24 Budget Appropriation

Source of Funds

Non-General Fund - \$26,624,000 (one time)

2023 ATP (Infrastructure) - \$21,106,000

2023 ATP (Non-Infrastructure) - \$60,000

Yuba Water Agency Grant - \$5,442,000

Road Fund - \$16,000

Attachments

422-2023: Baseline Agreement for the West Linda Comprehensive Safe Routes to School Project

422-2023: Exhibit A (Project Programming Request Form) for the Baseline Agreement for the West Linda Comprehensive Safe Routes to School Project

422-2023: Exhibit B (Project Report/Grant Application) for the Baseline Agreement for the West Linda Comprehensive Safe Routes to School Project