

**FIRST AMENDMENT TO THE
AGREEMENT FOR PROFESSIONAL SERVICES
BETWEEN THE COUNTY OF YUBA
AND YOUTH FOR CHANGE**

This is the First Amendment to the Agreement for services made by and between the County of Yuba, a political subdivision of the State of California (“COUNTY”) on behalf of its Health and Human Services Department (“HHSD”), and Youth for Change, (“CONTRACTOR”), entered into on November 8, 2022 for the term of July 1, 2022 through June 30, 2024, for the provision of the Home Visiting Program (HVP) under the California Work Opportunity and Responsibility to Kids (CalWORKs) Program.

Pursuant to Operative Provision D.22, “Modifications,” of the basic agreement, the following changes are hereby made:

1. Attachment A – Services is hereby replaced in its entirety with the attached.
2. Attachment B – Base Contract Fee - Provision B.1 is hereby amended to read in its entirety as follows:

B.1 BASE CONTRACT FEE.

		Yearly Allocated Amount
Year 1	2022-2023	\$416,119.00
Year 2	2023-2024	\$521,102.00
TOTAL		\$937,221.00

COUNTY shall pay CONTRACTOR a contract fee not to exceed Nine Hundred Thirty-Seven Thousand, Two Hundred Twenty-One Dollars (\$937,221.00) for the term of this Agreement as specified in Attachment I – Budget. In no event shall total compensation paid to CONTRACTOR under this Provision B.1 exceed (\$937,221.00) without a formal written amendment to this Agreement approved by the COUNTY.

3. Attachment G – Invoice Format is hereby in its entirety with the attached.
4. Attachment I – Budget is hereby replaced in its entirety with the attached.

All remaining provisions of the Agreement for Professional Services between COUNTY and CONTRACTOR entered into, shall remain in full force and effect.

///


///

IN WITNESS THEREOF, the parties hereto have executed this First Amendment to the Agreement on _____, 2023.

"COUNTY"
COUNTY OF YUBA

"CONTRACTOR"
YOUTH FOR CHANGE

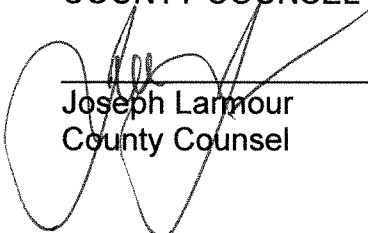
Andy Vasquez, Chair
Yuba County Board of Supervisors



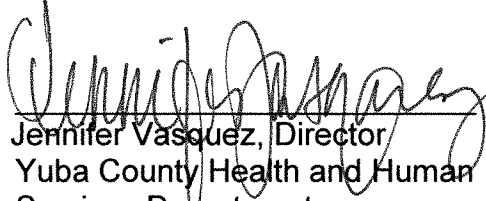
Beth Parsons, Executive Director

APPROVED AS TO FORM:
COUNTY COUNSEL

RECOMMENDED FOR APPROVAL



Joseph Larmour
County Counsel



Jennifer Vasquez, Director
Yuba County Health and Human
Services Department

ATTACHMENT A

SERVICES

SCOPE OF SERVICES AND DUTIES.

A.1 COUNTY SCOPE OF RESPONSIBILITIES AND DUTIES. YCHHSD staff shall:

- A.1.1** Identify and refer appropriate CalWORKs families weekly to CONTRACTOR for the purpose of providing voluntary, high-quality, evidence-based, and culturally responsive home visiting services.
- A.1.2** Work collaboratively with CONTRACTOR and other participating agencies to provide a holistic approach to reduce or resolve barriers related to educational, economic, and financial disadvantage.
- A.1.3** Coordinate efforts with CONTRACTOR to plan, implement, and evaluate the HVP to include collaborative infrastructure, policies and procedures, response timelines, culturally responsive services, resources and referrals, trained staff, local networking, outreach, and engagement.
- A.1.4** Ensure that services provided are client-directed, culturally appropriate, respectful of individuals' rights to self-determination and vulnerability.
- A.1.5** Assist the contracted Home Visitors (HVs) with coordinating services between agencies for referred CalWORKs families and share client specific plans.
- A.1.6** Provide contracted HVs, HV Supervisors, and Project Directors with trainings regarding YCHHSD services and programs.
- A.1.7** In coordination with HVs, act as a liaison with childcare, early learning and/or medical providers to assist with concerns and/or disputes.
- A.1.8** Use Yuba County Health and Human Services Department Authorization for Release of Protected Health Information and Other Client/Patient Case Related Information form to ensure that a valid authorization for release of Protected Health Information (PHI) and Personally Identifiable Information (PII) and other client/patient case related information is received and signed before the client's/patient's PHI/PII is used or disclosed.
- A.1.9** Use State of California Form CW 2224, CalWORKs Home Visiting Program Opt-In Form, to be signed by CalWORKs client, to share information with the home visiting agency program in order to contact CalWORKs clients. This authorization expires two years from the date of signature unless revoked earlier.

A.1.10 Meet weekly or as requested by CONTRACTOR to provide referrals and coordinate cases.

A.2 **CONTRACTOR'S SCOPE OF SERVICES AND DUTIES.** CONTRACTOR agrees to closely coordinate the following services with COUNTY. CONTRACTOR'S designated staff shall:

A.2.1 Accept referrals weekly from COUNTY for the purpose of providing voluntary, high-quality, evidence-based, and culturally responsive home visiting services; that are respectful of individuals' rights to self-determination.

A.2.2 Work collaboratively with Social Workers (SWs) and other participating agencies at minimum, weekly to coordinate cases and provide a holistic approach to reduce or resolve barriers related to educational, economic, and financial disadvantage.

A.2.3 Coordinate efforts with COUNTY to plan, implement, and evaluate the HVP to include collaborative infrastructure, policies and procedures, response timelines, culturally responsive services, resources and referrals, trained staff, local networking, outreach, and engagement.

A.2.4 Utilize approved Parents as Teachers (PAT) evidence-based home visiting model with each family served and ensure that program implementation, supervision of staff, and the delivery of services align with the 20 Essential Requirements as prescribed by the PAT model

A.2.5 Ensure all HVs and HV supervisors attend and successfully complete all requirements for PAT training and certification prior to delivering services to HVP participants.

A.2.6 Complete thorough and individualized assessments to ensure strengths and vulnerabilities are identified; develop individualized plans with each family served; and continuously assess, monitor, and document progress.

A.2.6.1 Utilize "Ages & Stages Questionnaires" for age-appropriate developmental screenings.

A.2.6.2 Conduct at least annual child developmental screening and review of health, vision, and hearing statuses for early identification of children's potential developmental delays and/or health, vision, and hearing problems.

A.2.6.3 Implement a family-centered needs assessment that address all required areas: parent-child interaction, development-centered parenting, and family well-being.

A.2.6.4 Utilize other screens, measures, and assessments as established by CONTRACTOR and COUNTY that may include, but are not limited to, parenting confidence, parenting

stress, perinatal mood and anxiety disorders and exposure to trauma.

A.2.7 Connect families to community resources and referrals relating to:

A.2.7.1 Prenatal, infant, and toddler care;

A.2.7.2 Infant and child nutrition;

A.2.7.3 Developmental screenings and assessments;

A.2.7.4 Parent education, parent and child interaction, child development, and child care;

A.2.7.5 Job readiness and barrier removal; and

A.2.7.6 Trauma exposure, domestic violence and sexual assault, mental health, and substance abuse treatment as appropriate.

A.2.8 Provide material goods related to the health and safety of the child and family, as deemed appropriate, for HVP participants.

A.2.8.1 Material goods may include educational items, home safety essentials and other items related to health and safety.

A.2.8.2 Material goods will not exceed \$1000 per family for the duration that the family receives home visiting services.

A.2.9 Deliver, at minimum, twelve (12) group connections across the program year, using the “Group Connection Observation Tool” to assess and record the content and delivery of the PAT group connection.

A.2.10 Regularly monitor compliance with the Essential Requirements and pursue continuous quality improvement by using a variety of tools including, but not limited to, the Personal Visit Observation Tool, the Group Connection Observation Tool, the File Review Tool and the Quality Endorsement and Improvement Process (QEIP) Manual.

A.2.11 Participate with the COUNTY in continuous quality improvement (CQI) workgroups.

A.2.12 Complete the PAT Affiliate Performance Report accurately and submit by the required PAT deadline at the end of each Fiscal Year.

A.2.13 Utilize the Penelope Data System for data collection and outcome reporting.

- A.2.14** Ensure all HVP staff attend annual Ethics, Conflicts of Interest, Relationships, Philosophy, Professionalism training.
- A.2.15** Accept Yuba County Health and Human Services Department Authorization for Release of Protected Health Information and Other Client/Patient Case Related Information form when sharing client PHI/PII with COUNTY.
- A.2.16** Accept State of California Form CW 2224, CalWORKs Home Visiting Program Opt-In Form, signed by CalWORKs client, in order to contact CalWORKs clients. This authorization expires two years from the date of signature unless revoked earlier.
- A.2.17** Track and submit all reports required by the CDSS, including the following “Measures and Metrics”:
 - A.2.17.1** Rates of children receiving regular well-child checkups and, if available, immunization rates according to the American Academy of Pediatrics Bright Futures guidelines;
 - A.2.17.2** Rates of children receiving developmental screening and referrals for further assessment;
 - A.2.17.3** Rates of participation in early learning programs;
 - A.2.17.4** Service referrals by type;
 - A.2.17.5** Services accessed by type;
 - A.2.17.6** Number of home visits completed, including data on duration of families’ enrollment in home visiting services;
 - A.2.17.7** Parental satisfaction with their gains in parenting skills and knowledge;
 - A.2.17.8** Food and housing stability;
 - A.2.17.9** Workforce training, employment and financial stability;
 - A.2.17.10** Participation in educational programs or English as a Second Language (ESL) program; and
 - A.2.17.11** Access to immigration services and remedies.
 - A.2.17.12** Indicators of home visiting program workforce capacity, including demographics, characteristics, composition, including employer and certification status, and future training needs of the home visiting workforce.
 - A.2.17.13** Child welfare referrals.

- A.2.17.14** Additional descriptive and outcome indicators, as appropriate.
- A.2.18** Conduct outreach and initial contact to engage families with sanctioned Welfare-to-Work (WTW) adult(s).
- A.2.19** Provide home visiting services for up to (15) families with sanctioned WTW adult(s) for a period of time dictated by the family situation, such as:
 - A.2.19.1** Flexibly scheduled weekly home visits
 - A.2.19.2** Administer early assessments and screenings as appropriate
 - A.2.19.3** Family coaching and modeling case management services
 - A.2.19.4** Assist families with building healthy support networks
 - A.2.19.5** Provide family wellbeing case management services
 - A.2.19.6** Provide 3-4 weekly personal visits to families.
- A.2.20** Develop and participate in Home Visiting Expansion presentations, as requested by COUNTY.
- A.2.18.10** Conduct regular parent satisfaction surveys of actively participating families.

///

///

ATTACHMENT G INVOICE FORMAT



Youth for Change

PO Box 1476
Paradise, CA 95967
Phone 530-877-8187 Fax 530-877-3020

DATE: April 7, 2023

FOR: *Yuba County
CaWORKS
Home Visiting
#82-2022*

Bill To:
Yuba County Health and Human Services Department
Attention: Fiscal
PO Box 2320
Marysville, CA 95901

Description	Home Visiting Initiative	Sanctioned Cases	Total Amount
Month Name 2023			
Personnel Cost	\$ -	\$ -	\$ -
Taxes and Benefits	-	-	-
Total Personnel Cost	\$ -	\$ -	\$ -
Operating Expense	\$ -	\$ -	\$ -
Indirect Cost	-	-	-
TOTAL	\$ -	\$ -	\$ -

Make all checks payable to **Youth For Change**, 260 Cohasset Road, #120, Chico, CA 95926
If you have any questions concerning this invoice, please contact Stacey Poliquin: 530-877-8187 ext 2116, or
spoliquin@youth4change.org

ATTACHMENT I BUDGET

Youth For Change
Cal Works - Yuba Home Visiting Program
2022-2023

PERSONNEL EXPENSE				
SALARY		% of		
Position	Name	Time to Service	Salary per month	Annual Amount to Service
Project Director		40%	\$ 8,226	\$ 39,485
Supervisory Home Visitor		40%	\$ 4,680	\$ 22,464
Clinician		22%	\$ 6,181	\$ 16,318
Home Visitors		290%	\$ 3,987	\$ 138,748
Data Specialist		42%	\$ 3,813	\$ 19,218
Total Salaries		434%		\$ 236,233

BENEFITS		% of		
Position	Type	Time to Service	Rate per month	Annual Amount to Service
Project Director	Payroll Taxes	40%	\$ 748.57	\$ 3,593
	Workers' Comp	40%	\$ 143.96	\$ 691
	Health Insurance	40%	\$ 262.50	\$ 1,260
	Long-Term Disability Insur	40%	\$ 12.56	\$ 60
	Dental	40%	\$ 62.00	\$ 298
	Retirement	40%	\$ 617.76	\$ 2,965
Supervisory Home Visitor	Payroll Taxes	40%	\$ 425.88	\$ 2,044
	Workers' Comp	40%	\$ 81.90	\$ 393
	Health Insurance	40%	\$ 940.00	\$ 4,512
	Long-Term Disability Insur	40%	\$ 5.24	\$ 25
	Dental	40%	\$ 62.00	\$ 298
	Retirement	40%	\$ 280.80	\$ 1,348
Clinician	Payroll Taxes	22%	\$ 562.47	\$ 1,485
	Workers' Comp	22%	\$ 108.17	\$ 286
	Health Insurance	22%	\$ 940.00	\$ 2,482
	Long-Term Disability Insur	22%	\$ 6.92	\$ 18
	Dental	22%	\$ 62.00	\$ 164
	Retirement	22%	\$ 370.86	\$ 979
Home Visitors	Payroll Taxes	290%	\$ 362.82	\$ 12,626
	Workers' Comp	290%	\$ 69.77	\$ 2,428
	Health Insurance	275%	\$ 488.33	\$ 16,115
	Long-Term Disability Insur	290%	\$ 4.47	\$ 155
	Dental	290%	\$ 62.00	\$ 2,158
	Retirement	200%	\$ 239.22	\$ 5,741
Data Specialist	Payroll Taxes	42%	\$ 346.98	\$ 1,749
	Workers' Comp	42%	\$ 66.73	\$ 336
	Health Insurance	42%	\$ 940.00	\$ 4,738
	Long-Term Disability Insur	42%	\$ 4.27	\$ 22
	Dental	42%	\$ 62.00	\$ 312
	Retirement	42%	\$ 228.78	\$ 1,153

**Youth For Change
Cal Works - Yuba Home Visiting Program
2022-2023**

Total Benefits	\$ 70,434
Total Personnel Expense	\$ 306,667

OPERATING EXPENSE	Methodology	Amount
Office Space	Rent, Utilities, Janitorial	\$ 8,400
Equipment	Expendable equipment - laptops, etc.	\$ 1,500
Communication	Cell phones and landline allocation: \$300/month	\$ 3,600
Miscellaneous	Miscellaneous costs	\$ 1,000
Office Supplies	General office supplies @ \$50/month	\$ 600
Postage and Mailing	Mailing cost	\$ 125
Printing & Copies	Estimated at \$25 per month	\$ 300
Program Supplies	Estimated at \$30 per week	\$ 1,560
Vehicle Expenses	Mileage and YFC Vehicle Costs	\$ 16,591
Total Operating Expense		\$ 33,676

SUBCONTRACTORS	Methodology	Amount
	Parents as Teachers (PAT) training and affiliate costs	\$ 11,000

INDIRECT	Methodology	Amount
	Indirect costs include human resources, administrative salaries (CEO, COO, CFO), IT, accounting, administrative facilities cost, data analytics and accreditation.	\$ 54,276

DIRECT	Methodology	Amount
	Concrete Supports	\$ 10,500

TOTAL ANNUAL AMOUNT TO SERVICE	\$ 416,119
---------------------------------------	-------------------

ATTACHMENT I BUDGET



Youth For Change
Yuba County CalWORKS Home Visiting
2023-2024
Budget

Line Item	Description	FTE	Home Visiting	FTE	Sanctioned Cases	Combined FTE	Combined Budget
Personnel:							
1	Project Director	0.25	\$ 26,240	-	\$ -	0.25	\$ 26,240
2	Supervisory Home Visitor	0.40	24,328	-	-	0.40	24,328
3	Clinician	0.22	17,389	-	-	0.22	17,389
4	Home Visitors	3.00	160,680	1.00	53,560	4.00	214,240
	Subtotal Personnel	3.87	\$ 228,637	1.00	\$ 53,560	4.87	\$ 282,197
5	Taxes & Benefits		87,992		22,568		110,560
	Total Personnel		\$ 316,629		\$ 76,128		\$ 392,757
Operating:							
6	Communications		3,860		780		4,640
7	Computer Expense		2,000		750		2,750
8	Direct Client Support		8,000		4,000		12,000
9	Employee Advertising/Hiring/Processing		520		260		780
10	Family group activities and field trips				1,800		1,800
11	Miscellaneous		325				325
12	Office Space Cost		9,000				9,000
13	Office Supplies		600				600
14	Parents as Teachers Cost		11,100		2,450		13,550
15	Program Supplies		1,200		900		2,100
16	Staff Training		774		200		974
17	Vehicle Expenses/Employee Mileage		8,892		2,964		11,856
	Total Operating		\$ 46,271		\$ 14,104		\$ 60,375
	Total Direct Cost		\$ 362,900		\$ 90,232		\$ 453,132
18	Indirect Cost		54,435		13,535		67,970
	Total Cost		\$ 417,335		\$ 103,767		\$ 521,102