The County of Yuba

County Clerk/Recorder/Registrar of Voters

TO: Board of Supervisors

FROM: County Clerk/Recorder/Registrar of Voters, Ms. Donna Hillegass

SUBJECT: Approve agreement between County of Yuba and Metropolitan Van and Storage for Election Transportation & Storage Services and authorize Chair to sign.

DATE: August 22, 2023

NUMBER: 433/2023

Recommendation

The Registrar of Voters recommends that the Board approve the agreement between the County of Yuba and Metropolitan Van and Storage for Election Transportation and Storage Services and authorize Chair to execute.

Background & Discussion

Yuba County requires transportation and storage services in support of elections. Transportation services are required to ensure the appropriate equipment and supplies are delivered to, and retrieved from, polling sites. Storage services are required for the retention of election materials following it's certification. As requested by Yuba County Elections, destruction services of stored materials is required, in accordance with California law.

The existing agreement for transportation and storage services has expired and the county is in need of re-acquiring these services. Following the release of a Request for Proposal (RFP) the vendor selected was Metropolitan Van and Storage.

Committee Action:

This item is brought directly to the Board of Supervisors due to the routine nature of the request.

Fiscal Impact:

Budget

Board Approved FY 2023-2024 Budget Appropriation.

Total projected cost for this agreement for this fiscal year is $17,500. A pro rata share of transportation services will be billed to special districts when appropriate based on their participation in elections.

Source of Funds

Storage $5,000:	General Fund: 101-0800-415-2600 (Rents / Leases)
Transportation $12,500:	General Fund: 101-0800-415-2300 (Special Department Expense)

Attachments

Metropolitan Van and Storage Agreement for Professional Services