

# The County of Yuba

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**TO:** Board of Supervisors

**FROM:** Administrative Services, Perminder Bains

**SUBJECT:** Declare surplus items as fully depreciated and authorize Auditor-Controller to remove from Capital Asset Listing pursuant to Ordinance Title 2 Sections 2.50.060.

**DATE:** May 9, 2023

**NUMBER:** 222/2023

## *Recommendation*

Administrative Services' staff recommends the Board of Supervisors declare surplus items fully depreciated and authorize disposal pursuant to Ordinance Code Title 2 Section 2.50.060. Direct Auditor-Controller to remove surplus items from Capital Asset listing upon documentation of disposal from Purchasing Agent.

## *Background and Discussion:*

When Departments have no use for items they are brought to Administrative Services. Administrative Services assesses the item to determine if the item has value, or can be reused, or needs to be disposed of. The attached Disposal Form has some items with no value and will be disposed of. Some of the items have value and will be listed to be auctioned for a period of 14 days. In the event there are no valid bids at the end of the auction period, items will be relisted for an additional 14 days. If items do not sell, they will be disposed of properly.

## *Committee Action:*

Due to the nature of this request the item is being brought to the full Board of Supervisors.

## *Fiscal Impact:*

No funding commitment, administrative only, staff time only.

## *Attachments*

222/2023 Capital Asset Disposal Form