

The County of Yuba

Administrative Services



TO: Board of Supervisors

FROM: Administrative Services, Director, Perminder Bains

SUBJECT: Approve professional services agreement between Yuba County and Business Fulfillment Services, Inc., dba Visual Impact Signs, to design and build a monument sign at the Packard Facility and authorize Chair to execute.

DATE: March 28, 2023

NUMBER: 134/2023

Recommendation:

Administrative Services' staff recommends the Board of Supervisors approve the professional services agreement between Yuba County and Business Fulfillment Services, dba Visual Impact Signs, to design and build a monument sign at the Packard Facility, and authorize Chair to execute.

Background & Discussion:

The Yuba County Packard Facility was built in 2006, and houses five (5) divisions: Health & Human Services, Veteran Affairs, Child Support Services, Child and Adult Protection Services, and Peach Tree Clinic. The mission of Health and Human Services is to "be a catalyst for building a healthy and thriving community." This department offers numerous programs and services for community members to support healthy and happy living and they want to promote it.

Administrative Services went out to Request for Proposals in late 2022 for an electronic message board monument sign. One qualified proposal was received from a local vendor, Visual Impact Signs. The proposal was evaluated and met the requirements. The proposal included an electronic message board monument sign that incorporates the department's logo, reflects the mission and values of the department, and is designed to blend with the existing color scheme of the Packard facility. The proposed solution meets all requirements and specifications stated in the Request for Proposals.

The new electronic message board monument sign will be constructed on the corner of Hammonton Road and Lindhurst Avenue, where citizens of the community can view advertised

programs, services, special events, job postings, etc. from Yuba County. The total cost of the project is \$119,649.33.

Administrative Services and Health & Human Services Department recommends the Board approve the contract for the electronic message board monument sign.

Committee Action:

This item is brought directly before the Board of Supervisors due to the nature of this item.

Fiscal Impact:

Budget

Board Approved FY 2022-23 Budget Appropriation

Utilize existing appropriation from FY 2022-23 Budget within the same category

Source of Funds

Non-General Fund \$119,649.33 – Health and Human Services

Attachments

134-2023 Visual Impact Signs Contract HHSD