

# The County of Yuba

## Community Development and Services Agency

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**TO:** Board of Supervisors

**FROM:** Community Development and Services Agency  
Mike Lee, Director  
Nicholas Clavel, Parks and Landscape Coordinator

**SUBJECT:** Award the 2023 Yuba County Park and Landscape Maintenance Agreement to Elite Service Experts and Authorize Chair to Execute

**DATE:** March 28, 2023

**NUMBER:** 131/2023

### *Recommendation*

Award the 2023 Yuba County Park and Landscape Maintenance Agreement to Elite Service Experts and authorize Chair to execute.

### *Background*

The 2023 Yuba County Park and Landscape Maintenance Agreement is a two-year service agreement for maintenance of various county and County Service Area (CSA) parks and landscaped street corridors. Public Works is charged with maintaining these improvements throughout Yuba County. The service has historically been contracted to an outside vendor.

At the end of August 2022, Yuba County's then-current landscape contractor exercised their contractual right to terminate their service agreement. The contractor felt that they were no longer able to provide adequate service at the contractual rate. An emergency service agreement with Elite Service Experts was approved by the Board of Supervisors, to begin on September 1, 2022, as a stopgap measure to ensure that there was no lapse in landscape maintenance service. The agreement will terminate on March 31, 2023. There is an urgency to approve a new service agreement to begin on April 1, 2023, in order to move out of emergency authorization with uninterrupted service.

### *Discussion*

At the behest of some concerned residents about the quality of work being provided in their community, staff developed new methodology for quality-based contractor procurement. This process evaluates the

qualifications and abilities of competing contractors in conjunction with the conventional competitive pricing model.

Both immediately, and now several months into the emergency service agreement, Community Development and Services is receiving positive feedback from the public regarding the condition of the landscape in their communities thanks to the performance of Elite Service Experts. Additionally, staff recognizes the same improvements.

Ultimately, in the contractor evaluation process, Elite Service Experts received the highest combined ranking for quality of service and competitive pricing. Staff is therefore recommending them for award of the 2023 Park and Landscape Maintenance Agreement. Since qualifications and abilities are factors being considered for contractor selection, it is anticipated that public satisfaction of these services will continue.

#### *Committee Action*

Due to time constraints, the Land Use and Public Works Committee was bypassed for this budgeted item.

#### *Fiscal Impact*

This contract is a 21% reduction in maintenance costs compared to the emergency landscape service contract.

General Fund:	None
Non-General Fund:	\$311,964
Source of Funds:	County Service Areas (CSAs) 52, 52B, 52C, 66A, 66B, 66C, 66E, and 69 split relatively proportional to the area of landscape within each. Full price breakdown enclosed in Section C.23.3 of the service agreement.

#### *Attachments*

2023 Park and Landscape Agreement