The County of Yuba

Health and Human Services Department

TO: Board of Supervisors

FROM: Jennifer Vasquez, Director
Dr. Phuong Luu, Health Officer
Health and Human Services Department

SUBJECT: Consider the Sole Source Justification for Gary Bess Associates for use in the Community Health Improvement Plan.

DATE: February 28, 2023

NUMBER: 76/2023

Recommendation

It is recommended that the Board of Supervisors approve the Sole Source Justification for consultant Gary Bess Associates for use in the Community Health Improvement Plan.

Background

The Community Health Improvement Process is made up of two separate but linked deliverables: Community Health Assessment (CHA) and Community Health Improvement Plan (CHIP). Gary Bess Associates provided services to the County of Yuba by facilitating Key Informant interviews and Community Focus Groups during the CHA process. The report that was developed as a result of this facilitation was a key data set in the development of the CHA, which will be used to create the CHIP, a long-term, systematic plan to address the health needs of the community.

Discussion

Yuba County was able to procure the services of Gary Bess Associates through a three-quote procurement process for its use in facilitation services for the Community Health Assessment (CHA), which was completed in January 2023. The CHA is the foundation for the Community Health Improvement Plan (CHIP), which aims to address the top three health priorities of Yuba County as identified through the CHA. The services sought through Gary Bess Associates include meeting facilitation with key community stakeholders, documentation, and report development. The foundational knowledge gained by Gary Bess Associates through its provision of services as it relates to the CHA

will play a key factor in the success of the development of the CHIP. It is in the best interest of the County to allow contracting with Gary Bess Associates through Sole Source for the provision of facilitation services for the Community Health Improvement Plan.

Committee Action:

The Human Services Committee was bypassed due to the routine nature of this request.

Fiscal Impact:

Budget:	Board Approved FY 2022-23 Budget Appropriation
Total Projected Cost:	$20,000
Source of Funds:	Non General Fund - $20,000 in local funds through Health Realignment

Attachments