

# The County of Yuba

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**TO:** Board of Supervisors

**FROM:** Kevin Mallen, County Administrator

**SUBJECT:** Approve employment agreement with Mike Lee as Yuba County Community Development and Services Agency Director and authorize Chair to execute. (Five minute estimate)

**DATE:** November 10, 2020

**NUMBER:** 541/2020

## *Recommendation*

Approve employment agreement with Mike Lee as Yuba County Community Development and Services Agency Director and authorize Chair to execute.

## *Background/Discussion*

The previous Community Development and Services Agency (CDSA) Director had been appointed to the position since formation of CDSA in 2006, but took on the County Administrator position August 1<sup>st</sup> of this year. CDSA is a combination of the County's land use departments as well as the library and it is critical to have the CDSA Director position filled with a capable and competent leader.

Mr. Lee came to Yuba County from Sutter County in 2004 to take on the position of Assistant Public Works Director and was appointed Public Works Director in 2006. Mr. Lee is a licensed civil engineer as well as a licensed land surveyor. In 2012, when the former County Surveyor retired, Mr. Lee stepped up to taking on the role as well as continuing as the County's Road Commissioner as part of his duties as the Public Works Director.

Under the attached employment agreement, it is planned to have Mr. Lee continue as the County Surveyor under the appointment as CDSA Director as well as take on the duties as the County's Chief Building Official. The effective date of Mr. Lee's appointment as CDSA Director under the agreement is November 1, 2020.

## *Committee Action*

Appointment of a CDSA Director was been previously discussed by the full Board.

*Fiscal Impact*

General Fund – none

Non-General Fund - none

*Attachments*

541/2020 CDSA Director Employment Agreement