

The County of Yuba

Human Resources and Organizational Services



TO: Board of Supervisors

FROM: Human Resources and Organizational Services, Jill Abel / Leigha Williams

SUBJECT: Human Resources: Adopt Resolutions to amend the Classification System - Basic Salary/Hourly Schedule and to approve the Fiscal Year 2020-2021 Department Position Allocation Schedule

DATE: September 22, 2020

NUMBER: 484/2020

Recommendation:

1. Approve resolution to amend Classification System – Basic Salary / Hourly Schedule effective August 1, 2020 as it relates to the Assistant Public Works Director.
2. Approve resolution to amend Classification System – Basic Salary / Hourly Schedule effective September 1, 2020 to add new classifications.
3. Approve resolution to adopt the Department Position Allocation Schedule effective July 1, 2020.

Background / Discussion:

In accordance with the Yuba County Merit Resolution Article 4, Section 5, each year the Human Resources Department brings the Yuba County Department Position Allocation Schedule to the Board for approval as part of the Final Fiscal Year Budget process. The attached Resolution fulfills this obligation. The attached Resolution reflects the changes to the Yuba County Department Position Allocation Schedule as approved by the Board of Supervisors during the final budget hearing on September 08, 2020 including approvals by the County Administrator or through resolutions as approved by the Board of Supervisors since adoption of the preliminary budget.

The County's salary schedule is brought to the Board intermittently throughout the fiscal year. It is recommended your Board approve the following changes:

1. Amend the Classification System – Basic Salary / Hourly Schedule to correct an administrative omission and provide the 1% salary adjustment to the Assistant Public Works Director classification, effective August 1, 2020
2. Amend the Classification System – Basic Salary / Hourly Schedule to add the following classifications:
 - Building Maintenance Technician – HVAC; and
 - First 5 Program Coordinator

Committee Action:

Presented to the Board of Supervisors during the final budget hearing on September 8, 2020. This requires full board approval.

Fiscal Impact:

No fiscal impact as these changes were all included in the Final Budget for FY 20-21 budget.

Attachments:

484-2020 Resolution to amend Classification System - Basic Salary Hourly Schedule Eff. 08.01.2020
484-2020 Resolution to amend Classification System - Basic Salary Hourly Schedule Eff. 09.01.2020
484-2020 Resolution to adopt the Department Position Allocation Eff. 07.01.2020