



COUNTY OF OTERO, NEW MEXICO REGULAR MEETING AGENDA

County Administration Building
1101 New York Avenue, Room 123
Thursday, November 9, 2023 - 9:00 AM

**Commission Chairman: Vickie Marquardt, District 3
Commission Vice-Chairman: Gerald Matherly, District 1
Commission Member: Amy Barela, District 2**

CALL TO ORDER & ROLL CALL INVOCATION PLEDGE OF ALLEGIANCE

“I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.”

SALUTE TO THE FLAG OF NEW MEXICO

“I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures.”

**Proclamations: World Diabetes Day
New Mexico Nurse Practitioner Day
Operation Green Light for Veterans**

APPROVAL OF AGENDA

All items marked “CA” will be approved by a single motion, these items on the “Consent Agenda” are considered routine and should not require further discussion. Items can be removed at the request of a Commissioner.

Sheriff’s Office Report:

TBRDA Report:

Emergency Services Report:

Road Department Report:

Project Manager Report:

Detention Center Report:

Public Hearings: (9:05 am)

- 1 Discuss, hear public comment, and consider approval of Ordinance #23-03, Keep Otero County Beautiful Advisory Board.

CA Consent Agenda:

- CA2 Request approval of Account Payable Bills Lists BL#14, BL#14A, BL#15, BL#16, BL#17, and BL#17A. Submitted by: Julianne Hall, Finance Director
- CA3 Request approval of Healthcare Assistance Claims and Disposition Claims for November 2023. Submitted by: Amber Mayhall, Healthcare Services Director
- CA4 Request approval of Property Liens for Reimbursement of Unclaimed Decedent Disposition Services for November 2023. Submitted by: Amber Mayhall, Healthcare Services Director
- CA5 Request approval of October 18, 2023 Special Meeting Minutes. Submitted by: Robyn Holmes, County Clerk
- CA6 Request approval of October 12, 2023 Regular Meeting Minutes. Submitted by: Robyn Holmes, County Clerk
- CA7 Request approval of Resolution #11-09-23/112-17 Budget Adjustments - November 2023. Submitted by: Julianne Hall, Finance Director
- CA8 Request approval of a Memorandum of Understanding between Otero County and the Southeastern New Mexico Economic Development District/Council of Governments to act as fiscal agent for grant agreement #23-H3088 to purchase and equip Sheriff's Office vehicles in the amount of \$323,000.00. Submitted by: Pamela Heltner, County Manager
- CA9 Request approval to purchase a new laptop for Trent Parker, Otero County Project Manager, not to exceed \$1500.00. Submitted by: Abraham Saldana, IT Director
- CA10 Request approval to reclassify a Transfer Station Attendant to Administrative Assistant. Submitted by: Ralph Murphy, Solid Waste Superintendent
- CA11 Request approval to reclassify a second Communication Officer position to a National Crime Information Center Assistant. Submitted by: John Barney, TBRDA Director
- CA12 Request approval to reclassify two part time Maintenance Custodian to one full time Maintenance Custodian. Submitted by: Eric Arellano, Buildings & Grounds Superintendent

CA13 Mobile Crisis Response - 4th QRT Report - November 2023. Submitted by: Amber Mayhall, Healthcare Services Director

Scheduled Citizen Communications:

- 14 Ashly Dalton will present on insurance coverage, emergency planning and forest clean up.
- 15 Kelly Lynch and Michael Guitierrez with the Flickinger Center for Performing Arts would like to discuss the Community Funding and it's intended use.
- 16 Adrienne Smith will present the "Listening to Caregivers" report.

Unscheduled Citizen Communications: (Limited to 3 Minutes)

- 17 The issues raised during "Unscheduled Citizen Communication" are not action items and shall not be entitled to decision making by the Otero County Commission at the meeting where they are first raised. These items must pertain to County business, which cannot wait until the next regularly scheduled meeting.

New Business:

- 18 Request the Board of County Commissioners select an option to improve the Weed Convenience Center. Submitted by: Pamela Heltner, County Manager
- 19 Request approval of Resolution #11-09-23/112-18 Sick Leave Buy Back. Submitted by: Julianne Hall, Finance Director
- 20 Request approval to hire a Broadband Manager and apply for a grant to offset the salary in the amount of \$100,000. Submitted by: Amy Barela, Commissioner

Commission Discussion/Correspondence:

- A. Gerald Matherly - (District 1)
- B. Amy Barela - (District 2)
- C. Vickie Marquardt – (District 3)

County Manager's Report:

County Attorney's Report:

NOTE: *Commission always reserves the right to adjust the agenda as needed to better serve the public.*

EXECUTIVE SESSION:

ADJOURNMENT