

# AGENDA ITEM SUBMITTAL

Otero County Commission

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**Submitted by:** Abraham Saldana, IT Director

**Meeting date:** Thursday, November 9, 2023

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<b>Subject:</b>	Request approval to purchase a new laptop for Trent Parker, Otero County Project Manager, not to exceed \$1500.00.
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**Research/Background:**

We have thoroughly assessed Trent's laptop issues and, based on our findings, we strongly recommend a new laptop. His current device is experiencing significant performance issues, notably its slow operation. After discussing this matter with Trent, we believe it's essential to bring this proposal before our County Commissioners for their approval. In support of this recommendation, I've attached three quotations for your reference. Kindly include this topic on the agenda for our upcoming Commission Meeting. We sincerely appreciate your assistance in this matter.

**Fiscal Impact/Funding Sources:**

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**Staff/Department Recommended Actions:**

**County Attorney Review (*if needed*):**

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**Supporting Documents/Attachments/Links**

Laptop 1

Laptop 2

Laptop 3

Docking station