



COUNTY OF OTERO, NEW MEXICO REGULAR MEETING AGENDA

County Administration Building
1101 New York Avenue, Room 123
Thursday, May 11, 2023 - 9:00 AM

**Commission Chairman: Vickie Marquardt, District 3
Commission Vice-Chairman: Gerald Matherly, District 1
Commission Member: Amy Barela, District 2**

CALL TO ORDER & ROLL CALL INVOCATION PLEDGE OF ALLEGIANCE

“I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.”

SALUTE TO THE FLAG OF NEW MEXICO

“I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures.”

APPROVAL OF AGENDA

All items marked “CA” will be approved by a single motion, these items on the “Consent Agenda” are considered routine and should not require further discussion. Items can be removed at the request of a Commissioner.

Sheriff’s Office Report;

Emergency Services Report:

Road Department Report:

Project Manager Report:

Detention Center Report:

CA Consent Agenda:

- CA1 Request approval of Account Payable Bills Lists BL#39, BL#40, BL#41, and BL#42 Submitted by: Julianne Hall, Finance Director
- CA2 Request approval of Healthcare Assistance Claims and Disposition Claims for May 2023. Submitted by: Amber Mayhall, Healthcare Services Director
- CA3 Request approval of March 23, 2023 Special/Budget Meeting Minutes. Submitted by: Robyn Holmes, County Clerk
- CA4 Request approval of April 6, 2023 Special/Budget Meeting Minutes Submitted by: Robyn Holmes, County Clerk
- CA5 Request approval of April 13, 2023 Regular Meeting Minutes. Submitted by: Robyn Holmes, County Clerk
- CA6 Request approval of April 20, 2023 Special Meeting Minutes. Submitted by: Robyn Holmes, County Clerk
- CA7 Request approval of April 20, 2023 Special/Budget Meeting Minutes. Submitted by: Robyn Holmes, County Clerk
- CA8 Request approval to award Sealed Bid 23-009 Emergency Vehicle Equipment, Parts and Labor Contract, to six (6) vendors, Wac Upfitters LLC, Accessories Unlimited, Spartan Shield Upfitters, Wicked Upfitters LLC, and MHQ West. This is a multi-source award contract for one (1) year with option to renew for an addition of three (3) years not to exceed a total of four (4) years. Submitted by: Cynthia Quairoli, Purchasing Agent
- CA9 Request approval to award Sealed Bid 23-018 Drug Screening Services Contract to White Sands Drug and Alcohol Compliance. This is a one (1) year contract with the option to renew for an additional three (3) years not to exceed a total of four (4) years. Submitted by: Cynthia Quairoli, Purchasing Agent
- CA10 Request approval to award RFP 23-019 Auditor Services Contract to Hinkle & Landers for the amount of \$49,000.00 excluding NMGRT. This is a (1) year contract with the option to renew for an additional two (2) years not to exceed a total of three (3) years. Submitted by: Cynthia Quairoli, Purchasing Agent
- CA11 Request approval of Resolution #05-11-23-111-52 to establish a schedule of fees pursuant to the Otero County Subdivision Ordinance. Submitted by: Sylvia Tillbrook, Planning Coordinator
- CA12 Request approval of Resolution #05-11-23/111-54 Budget Adjustments. Submitted by: Julianne Hall, Finance Director
- CA13 Request approval of Resolution #05-11-23/111-55 approval to apply for Department of Defense (DoD) Defense Community Infrastructure Pilot Program (DCIP) grant for La Luz Gate Road Project. Submitted by: RB Nichols, County Attorney
- CA14 Request approval of an agreement between Otero County and SpyGlass Group, LLC

to perform internal cost reduction analysis. Submitted by: Pamela Heltner, County Manager

CA15 Request approval to apply for a Department of Transportation grant for the Timberon Guardrail. Submitted by: Tom Porter, Road Superintendent

Scheduled Citizen Communications:

16 Peg Grim will be presenting the findings from the 2023 Point in Time (PIT) count conducted for Otero County and the City of Alamogordo.

17 Joan Griggs and Jan Wafful presenting a certificate of appreciation to the Otero County Commission and Administration for sponsorship to the film's office participation and as a sponsor for 20 years of the Desert Light Film Festival.

Unscheduled Citizen Communications: (Limited to 3 Minutes)

18 The issues raised during "Unscheduled Citizen Communication" are not action items and shall not be entitled to decision making by the Otero County Commission at the meeting where they are first raised. These items must pertain to County business, which cannot wait until the next regularly scheduled meeting.

New Business:

19 Request approval of Resolution #05-11-23/111-53 setting the County license tax for County liquor license. Submitted by: Pamela Heltner, County Manager

20 Request approval of Resolution #05-11-23/111-56 establishing the salaries for incoming Otero County elected officials. Submitted by: RB Nichols, County Attorney

21 Request approval to send letter requesting 60 day extension of comment period on proposed BLM rule on conservation and landscape health. Submitted by: Gerald Matherly, Commissioner

22 Request that the County Commission select 4 votes for the candidates to the Center of Commerce Board of Directors. Submitted by: Pamela Heltner, County Manager

23 Request approval to vacate North Spur Road. Submitted by: RB Nichols, County Attorney

24 Presentation by Wilson and Company on the Angelina Blvd. and Steve Drive and select options for traffic control. Submitted by: Tom Porter, Road Superintendent

Commission Discussion/Correspondence:

A. Gerald Matherly - (District 1)

B. Amy Barela - (District 2)

C. Vickie Marquardt – (District 3)

County Manager's Report:

County Attorney's Report:

NOTE: *Commission always reserves the right to adjust the agenda as needed to better serve the public.*

EXECUTIVE SESSION:

ADJOURNMENT