



COUNTY OF OTERO, NEW MEXICO REGULAR MEETING AGENDA

County Administration Building
1101 New York Avenue, Room 123
Thursday, April 08, 2021 - 9:00 AM

Commission Chairman: Gerald Matherly, District 1
Commission Vice-Chairman: Couy Griffin, District 2
Commission Member: Vickie Marquardt, District 3

CALL TO ORDER & ROLL CALL INVOCATION PLEDGE OF ALLEGIANCE

“I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.”

SALUTE TO THE FLAG OF NEW MEXICO

“I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures.”

APPROVAL OF AGENDA

All items marked “CA” will be approved by a single motion, these items on the “Consent Agenda” are considered routine and should not require further discussion. Items can be removed at the request of a Commissioner.

Sheriff’s Office Report:

Emergency Services Report:

Road Department Report:

Detention Center Report:

Project Manager Report:

Public Hearings: (9:05 am)

- 1 Discuss, hear public comments and consider approval of expenditures against SRS Title III funds. Submitted by: Matt Clark, Emergency Services Director

CA Consent Agenda:

- CA2 Request approval of Accounts Payable Bills Lists BL#36, BL#37, BL#38, and BL#39. Submitted by: Julianne Hall, Finance Director
- CA3 Request approval of March 11, 2021 Regular Meeting Minutes. Submitted by: Robyn Holmes, County Clerk
- CA4 Request Approval of Healthcare Assistance Claims and Disposition Claims for April 2021. Submitted by: Amber Mayhall, Healthcare Services Director
- CA5 Request approval of Resolution #04-08-21/109-50, to auction vehicles through Gov deals an on-line auction service. Submitted by: Ginger Herndon, Purchasing Agent
- CA6 Request approval of Resolution #04-08-21/109-51 Budget Adjustment - Rifle Range Lead Abatement Submitted by: Julianne Hall, Finance Director
- CA7 Request approval of RFP 21-006 Lead Abatement for the Rifle Range to Metals Treatment Technologies LLC. Arvada CO. for the amount of \$105,360.00 (plus applicable taxes) The Rifle Range is short of funds to do this project by(\$33,010.85) Rifle Range Manger is requesting the additional funds to award complete project costing (\$112,010.85) to include taxes. Submitted by: Ginger Herndon, Purchasing Agent
- CA8 Request approval to award Sealed Bid 21-015 Petroleum Products Contract to two vendors; C&R Distributing LLC., EL Paso, TX. and Brewer Oil Company, Las Cruces, NM. This is a one(1) year contract with the option the renewal for three(3) additional years, not to exceed a total of four (4) years. Submitted by: Ginger Herndon, Purchasing Agent
- CA9 Request Approval to award Sealed Bid 21-016 Timberon Fire Station to White Sands Construction for the Base Bid Amount of \$739,000.00. not including applicable taxes. Total award \$1,104,000.00 which includes Base Bid, Alternate #1, Alternate#2 and Alternates #3A & 3B. Submitted by: Ginger Herndon, Purchasing Agent
- CA10 Request approval to award Sealed Bid 21-018 Truck Scales for the Convenience Center. Award to Fair Banks Scales for the Amount of \$111,362.00 not including taxes Submitted by: Ginger Herndon, Purchasing Agent
- CA11 Request approval of Memorandum of Understanding between Otero County and the New Mexico Department of Public Safety for the FY 2020 State Homeland Security Grant Program- OPSG (Stonegarden Grant) in the amount of \$150,734.27. Submitted by: David Black, Sheriff

Scheduled Citizen Communications:

- 12 The board of directors with the Timberon Airport Co-op would like to discuss a business improvement plan.

- 13 The Otero County Fair Association would like to discuss and clarify the compensation parameters in regards Community Service funding.

Unscheduled Citizen Communications: (Limited to 3 Minutes)

- 14 The issues raised during "Unscheduled Citizen Communication" are not action items and shall not be entitled to decision making by the Otero County Commission at the meeting where they are first raised. These items must pertain to County business, which cannot wait until the next regularly scheduled meeting.

New Business:

- 15 Request approval of Resolution #04-08-21/109-49, presentation and approval of FY2020 Audit. Submitted by: Julianne Hall, Finance Director
- 16 Request approval of Resolution 04-08-21/109-52, resolution declaring Otero County to be 100% Open for Business. Submitted by: Couy Griffin, Commissioner
- 17 Discuss and consider giving opportunity for the Commissioners to respond to questions and give comment during the Unscheduled Citizen Communication during the regularly scheduled meetings. Submitted by: Couy Griffin, Commissioner
- 18 Discuss and consider who wrote the public statement calling for Commissioner Griffin's resignation and whose idea it was to write the statement. Submitted by: Couy Griffin, Commissioner
- 19 Request approval of a letter to the Offices of the Attorney General and the State Auditor about the investigation of Commissioner Griffin's Travel Voucher. Submitted by: Couy Griffin, Commissioner
- 20 Request approval to hire outside legal counsel to represent Commissioner Couy Griffin on County related issues that would otherwise be done by the County Attorney. Submitted by: Pamela Heltner, County Manager
- 21 Request approval of an easement across the Flickinger Center property. Submitted by: Michael Eshleman, County Attorney
- 22 Request approval to amend a current job description for the part time employee at the Assessor's Office. Submitted by: Steve Boyle, County Assessor
- 23 Request approval to adopt the Otero County Wage and Compensation Study. Submitted by: Cassie Green, Human Resources Director
- 24 Request appoint of a County Commissioner to the Solid Waste Authority. Submitted by: Ralph Murphy, Solid Waste Superintendent
- 25 Request approval to ratify the press statement issued on January 19, 2021, calling on Commissioner Griffin to resign. Submitted by: Gerald Matherly, Commissioner

Commission Discussion/Correspondence:

A. Gerald Matherly - (District 1)

- B. Couy Griffin - (District 2)**
- C. Vickie Marquardt – (District 3)**

County Manager’s Report:

County Attorney’s Report:

***NOTE:** Commission always reserves the right to adjust the agenda as needed to better serve the public.*

EXECUTIVE SESSION:

ADJOURNMENT

Due to the current public health crisis, during the meeting all COVID-19 safe practices will be in place (social distancing, masks required, limited seating). The meeting can be viewed and heard at <http://nm-oterocounty.civicplus.com/277/Commission-Meeting-Live-Stream>. We apologize for the inconvenience and hope you understand the measures taken to protect the public and our personnel.