



COUNTY OF OTERO, NEW MEXICO REGULAR MEETING AGENDA

County Administration Building
1101 New York Avenue, Room 123
Thursday, July 11, 2019 - 9:00 AM

**Commission Chairman: Couy Griffin, District 2
Commission Vice-Chairman: Gerald Matherly, District 1
Commission Member: Lori Bies, District 3**

CALL TO ORDER & ROLL CALL INVOCATION PLEDGE OF ALLEGIANCE

“I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.”

SALUTE TO THE FLAG OF NEW MEXICO

“I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures.”

APPROVAL OF AGENDA

All items marked “CA” will be approved by a single motion, these items on the “Consent Agenda” are considered routine and should not require further discussion. Items can be removed at the request of a Commissioner.

CA Consent Agenda:

- CA1 Request approval of June 13, 2019 Regular Meeting Minutes. Submitted by: Robyn Holmes, County Clerk
- CA2 Request approval of Healthcare Assistance Claims and Disposition Claims for July 2019. Submitted by: Amber Mayhall, Healthcare Services Coordinator
- CA3 Request approval of Accounts Payable Bills Lists BL#48, BL#49 & BL#50. Submitted by: Julianne Hall, Finance Director

- CA4 Request approval of Resolution #07-11-19/107-86, to amend the Otero County Procurement Code. Submitted by: Michael Eshleman, County Attorney
- CA5 Request approval of Resolution #07-11-19/107-87, School Bus Project for fiscal year 2020. Total project amount \$53,333.33, Department of Transportation share 75% \$40,000.00 and county share 25% \$13,333.33. Submitted by: Tom Porter, Road Superintendent
- CA6 Request approval of Resolution #07-11-19/107-88. The total project \$353,169.33, New Mexico Department of Transportation share of 75% \$264,877.00 and Otero County share of 25% \$88,292.33. Submitted by: Tom Porter, Road Superintendent
- CA7 Request approval of Resolution #07-11-19/107-89 FY2018/2019 Budget Transfers. Submitted by: Julianne Hall, Finance Director
- CA8 Request approval of Resolution #07-11-19/107-90 2019 Final Quarter Financial Report. Submitted by: Julianne Hall, Finance Director
- CA9 Request approval to award RFP 19-044 Credit Card Processing Contract to Point & Pay, Oldsmar, Florida for the OC Office of the Treasurer. This is a one (1) year contract with the option to renew for an additional three (3) years not to exceed a total of four (4) years. Submitted by: Ginger Herndon, Purchasing Agent
- CA10 Request approval to submit to PERA a Volunteer Firefighters Adjusted Qualification Report. Submitted by: Paul Quairoli, Emergency Services Director
- CA11 Request approval of a Mutual Aid Agreement between Otero County and Holloman AFB. Submitted by: Paul Quairoli, Emergency Services Director
- CA12 Request approval to appoint Brian Muisse to the Public Lands Use Advisory Council. Submitted by: Pamela Heltner, County Manager

Unscheduled Citizen Communications: (Limited to 3 Minutes)

- 13 The issues raised during "Unscheduled Citizen Communication" are not action items and shall not be entitled to decision making by the Otero County Commission at the meeting where they are first raised. These items must pertain to County business, which cannot wait until the next regularly scheduled meeting.

New Business:

- 14 Discuss and consider revising the fee schedule at the Sidney Paul Gordon Shooting Range. Submitted by: Gerald Matherly, Commissioner
- 15 Discuss and receive comments on existing and proposed Infrastructure Capital Improvement Plan (ICIP) projects. Submitted by: Pamela Heltner, County Manager
- 16 Request approval of Resolution #07-11-19/108-01 FY2019/2020 Final Budget Adoption. Submitted by: Julianne Hall, Finance Director
- 17 Request approval to award RFP 19-041 Up Date Comprehensive Plan to Sites Southwest, Albuquerque, NM for the amount of \$ 46,080.00. Submitted by: Ginger Herndon, Purchasing Agent

- 18 Request approval of an agreement between New Mexico Coalition of Public Safety Officers and Otero County for 2019/2020. Submitted by: Cassie Green, Human Resources Director

Commission Discussion/Correspondence:

- A. Gerald Matherly - (District 1)
- B. Couy Griffin - (District 2)
- C. Lori Bies – (District 3)

Boards/Committees Report:

Sheriff's Office Report:

Emergency Services Report:

Road Department Report:

Detention Center Report:

County Manager's Report:

County Attorney's Report:

NOTE: Commission always reserves the right to adjust the agenda as needed to better serve the public.

EXECUTIVE SESSION:

- 1. Contracts
 - a. OCDC
- 2. Pending/Threatened Litigation
 - a. Courthouse
 - b. Bond Counsel Suit
 - c. Doe v. Otero County

ADJOURNMENT