Resolution 2016-293

Resolution Approving Amendment #2 to Professional Services Agreement #C-38072 with Loucks Associates Related to the Northeast Park Athletic Fields Park - Phase I Fields in the Amount of $8,840 for a New Contract Total of $128,855

Whereas, The Minneapolis Park & Recreation Board (MPRB) is authorized to contract with public and private entities in the performance of its functions;

Whereas, The MPRB entered in to a Professional Services Agreement with Loucks Associates on April 17, 2014 for $95,515;

Whereas, The Board of Commissioners previously approved an amendment to the Professional Services Agreement with Loucks Associates on October 7, 2015, for $24,500 for a revised contract total of $120,015;

Whereas, It is necessary to make a change in the Professional Services Agreement for additional scope and schedule due to Minneapolis Preliminary Design Review requirements;

Whereas, Loucks Associates has requested additional compensation in the amount of $8,840 related to the additional scope and schedule;

Whereas, MPRB staff has reviewed the additional services and associated fees proposed by Loucks Associates and find them to be prudent and necessary; and

Whereas, This resolution is supported by the MPRB 2007-2020 Comprehensive Plan, which envisions “Recreation that inspires personal growth, healthy lifestyles, and a sense of community;”

RESOLVED, That the Board of Commissioners approve amendment #2 to Professional Services Agreement #C-38072 with Loucks Associates related to Northeast Athletic Field Park – Phase I Fields in the amount of $8,840 for a new contract total of $128,855; and

RESOLVED, That the President of the Board and Secretary to the Board are authorized to take all necessary administrative actions to implement this resolution.

TO: Minneapolis Park and Recreation Board

FROM: Michael Schroeder,

DATE: October 19, 2016

SUBJECT: Resolution Approving Amendment #2 to Professional Services Agreement #C-38072 with Loucks Associates Related to the Northeast Park Athletic Fields Park - Phase I Fields in the Amount of $8,840 for a New Contract Total of $128,855

BACKGROUND

This Board action approves amendment #2 and increases Professional Services Agreement (PSA) #C-38072 with Loucks Associates (Loucks) in the amount of $8,840 for the Northeast Athletic Field Park – Phase I Fields project for a new contract total of $128,855. Additional design services are needed for (1) additional work scope and (2) additional construction schedule coordination due to Minneapolis Preliminary Design Review requirements.

The scope of the Northeast Athletic Field Park – Phase I Fields project includes improvements on the east side of Fillmore Street to include the N/S & E/W path connections with lighting, path to connect sidewalks along 14th Avenue, and upgrades to the existing restroom building.

During the design phase of the project, Loucks Associates contacted Minneapolis Community Planning and Economic Development (CPED) staff to determine whether a Preliminary Design Review (PDR) submittal was required for the project. CPED staff indicated that a PDR was not required. Therefore, the project design was completed, publicly bid, and a contractor engaged. Simultaneously, a separate consultant team for the Northeast Athletic Field Park – Phase 2 Recreation Building had submitted and received approval for PDR documents which was still in the design phase.

When the Phase 1 – Fields contractor applied for construction permit, CPED required that both projects be submitted together for one collective PDR, as CPED recognizes the entire property as one site. CPED allowed a building permit to be issued for the restroom building portion of the project, but would not issue a permit for the site work until the revised PDR process was complete. This has caused a delay in the progress of the site work for the Phase 1 – Fields project.

MPRB staff requested Loucks to coordinate the combination of the two projects sites into one submittal per CPED's request which was above and beyond their original contract. Loucks Associates requested an additional fee for additional coordination required during the

extended construction schedule due to the delay. MPRB staff has reviewed the request proposed by Loucks Associates and find it to be prudent and necessary.

The renovation of the existing restroom building is underway and is planned to be complete this year. The site work, which includes new and upgraded paths and path lighting, may not start before winter this year due to the delay and may need to be postponed until Spring 2017.

FUNDING / COST SUMMARY

Sources		**$923,000**
2013 Capital Levy	$450,000	
2014 Capital Levy	$200,000	
2014 Net Debt Bonds	$500,000	
Transfer Capital Levy to Recreation Building	-$400,000	
2015 ERF Grant	$173,000	
Uses		**$920,491**
½ of Professional Services Agreement for Master Plan	$40,056	
Professional Services Agreement for Design (Loucks)	$120,015	
PSA Amendment No. 1 – Loucks	*$8,840*	*Pending Board approval*
PSAs for Environmental Services (Barr, Peer, & Braun Intertec)	$80,260	
MPRB staff time	$100,000	
Topographic Survey (Clark)	$17,480	
Construction Contract with Rachel Contracting, Inc.	$139,055	
Construction Contract with TMG Construction, Inc.	$379,960	
Construction contingency (8%)	$30,396	
Advertising / Publication	$2,929	
MPCA	$1,500	
Balance		**$2,509**

RECOMMENDATION

Staff recommends approval of amendment #2 to Professional Services Agreement #C-38072 with Loucks related to additional design services at the Northeast Athletic Field Park – Phase I Fields project in the amount of $8,840 for a new contract total of $128,855.

This action is supported by the following vision and goal statements in the MPRB 2007-2020

Comprehensive Plan.

Vision Theme 2: Recreation that inspires personal growth, healthy lifestyles, and a sense of community.

Goal: Residents, visitors, and workers enjoy opportunities to improve health and fitness.

Goal: People connect through parks and recreation.

ATTACHMENTS:

- Request for addtional fees 092816 (PDF)

Prepared By: Dana Murdoch,, Design and Project Management
Review:
Cindy Anderson Completed 09/28/2016 2:14 PM
Cliff Swenson Completed 10/05/2016 9:04 AM
Michael Schroeder Completed 10/07/2016 12:14 PM
Jayne Miller Completed 10/09/2016 8:36 PM
Minneapolis Park and Recreation Board Pending 10/19/2016 5:00 PM