Resolution 2016-292

Resolution Approving Professional Services Agreement with Inspec, Inc. in the Amount Not to Exceed $202,000 for Inventories, Condition Ratings, and Programming of Roof Rehabilitation and Replacement in Neighborhood Parks and Operations Facilities

Whereas, The Minneapolis Park & Recreation Board (MPRB) is the steward of Minneapolis Parks;

Whereas, MPRB is authorized to contract with public and private entities in the performance of its functions;

Whereas, Comprehensive inventories and condition ratings of MPRB assets are needed to establish a roof management program;

Whereas, A roof management program will allow for more efficient allocation of funding, improved maintenance, and streamlined programming of improvements;

Whereas, The MPRB will deliver $3.5M in roof rehabilitations and replacements with Neighborhood Park Plan (NPP20) funding beginning in 2017;

Whereas, Inspec, Inc. can provide the expertise and resources needed to support MPRB staff in delivering a roof management program;

Whereas, MPRB staff reviewed the proposal submitted by Inspec, Inc. and find it to be complete and fair; and

Whereas, This resolution is supported by the MPRB 2007-2020 Comprehensive Plan, which envisions “A Safe Place to Play, Celebrate, Contemplate, and Recreate”;

RESOLVED, That the Board of Commissioners approve the professional services agreement with Inspec, Inc. in the amount not to exceed $202,000 for inventories, condition ratings, and programming of roof rehabilitation and replacement in neighborhood parks and maintenance facilities; and

RESOLVED, That the President and Secretary of the Board are authorized to take all necessary administrative actions to implement this resolution.

TO: Minneapolis Park and Recreation Board

FROM: Justin Long, Assistant Superintendent for Environmental Steward

DATE: October 19, 2016

SUBJECT: Resolution Approving Professional Services Agreement with Inspec, Inc. in the Amount Not to Exceed $202,000 for Inventories, Condition Ratings, and Programming of Roof Rehabilitation and Replacement in Neighborhood Parks and Operations Facilities

BACKGROUND

This action is to approve a professional services agreement with Inspec, Inc. to perform inventories, condition ratings, and programming of neighborhood parks and maintenance facilities roofs. The deliverables of the agreement are essential to establishing a roof management program. A roof management program will allow for more efficient allocation of funding, improved maintenance, and streamlined programming of improvements. This work is time sensitive as it will assist the Minneapolis Park and Recreation Board (MPRB) deliver $3.5M in roof rehabilitation and replacement with Neighborhood Park Plan (NPP20) funding beginning in 2017. Inventories will be done as weather permits this fall, and all contract deliverables are due June 2017. Inventory work in the field will not limit or otherwise impact park use.

Inspec, Inc. was chosen to provide this service after a competitive request for qualifications process. They have performed similar services for Hennepin County, the University of Minnesota, and the Metropolitan Airports Commission.

Funding for these services comes from the $1.5M NPP20 startup funds.

RECOMMENDATION

Staff recommends approval of the professional services agreement with Inspec, Inc. in the amount not to exceed $202,000 for inventories, condition ratings, and programming of roof rehabilitation and replacement in neighborhood parks and maintenance facilities.

This action is supported by the following vision and goal statements in the MPRB 2007-2020 Comprehensive Plan.

Vision Theme 3: Dynamic parks that shape city character and meet diverse community needs.

Goal: Park facility renewal and development respects history and focuses on sustainability, accessibility, flexibility, and beauty.

ATTACHMENTS:

- PSA - Inspec, Inc. (PDF)

Prepared By: Lori Smiley, Office Support Specialst III, Maintenance
Review:

Lisa Beck	Completed	09/19/2016 8:41 AM
Justin Long	Completed	10/07/2016 3:32 PM
Jayne Miller	Completed	10/09/2016 8:53 PM
Minneapolis Park and Recreation Board	Pending	10/19/2016 5:00 PM