Resolution 2015-187

Resolution Authorizing a Two-Year Professional Services Agreement Extension with CobornsDelivers LLC to Provide Grocery Delivery Service for the Minneapolis Park and Recreation Board Recreation Division in the Amount Not to Exceed $90,000.00 Annually for the Period of June 1, 2015, to May 31, 2017

Whereas**,** The Minneapolis Park & Recreation Board (MPRB) exists to provide places and recreation opportunities for all people to gather, celebrate, contemplate, and engage in activities that promote health, well-being, community and the environment;

Whereas, The MPRB is authorized to contract with public and private entities;

Whereas, This resolution is supported by the MPRB 2007-2020 Comprehensive Plan, which envisions "Recreation that inspires personal growth, healthy lifestyles, and a sense of community;"

Whereas, CobornsDelivers LLC grocery delivery service offers food options that comply with the Minneapolis Park and Recreation Board Healthy Foods Policy;

Whereas, The existing contract with CobornsDelivers LLC is for grocery delivery service for the period of June 1, 2012, through May 31, 2015, and the contract allows for an extension of the contract;

Whereas, CobornsDelivers LLC grocery delivery service meets food program needs efficiently and effectively with seamless online ordering, the provision of nutritional ingredient information, and timely and safe delivery of food for programs and events;

Whereas, Food is provided for the Recreation Plus School Age Care program, for youth and family programs and activities, and at special events to enhance participants' experience;

Whereas, Bulk grocery orders at numerous locations and at varied times and dates are needed for both small and large events, programs and activities;

RESOLVED, That the Board of Commissioners approve the Standard Professional Services Agreement extension with CobornsDelivers LLC for two-years, effective June 1, 2015, to May 31, 2017, in the amount not to exceed $90,000 annually; and

RESOLVED, That the President of the Board and Secretary to the Board are authorized to take all necessary administrative actions to implement this resolution.

TO: Recreation Committee

FROM: Nicholas Williams,

DATE: May 20, 2015

SUBJECT: Resolution Authorizing a Two-Year Professional Services Agreement Extension with CobornsDelivers LLC to Provide Grocery Delivery Service for the Minneapolis Park and Recreation Board Recreation Division in the Amount Not to Exceed $90,000.00 Annually for the Period of June 1, 2015, to May 31, 2017

BACKGROUND

Food is provided by the Minneapolis Park and Recreation Board for a variety of Recreation Division programs including Recreation Plus School Age Care, Youthline and special events. Cost and time efficiencies in purchasing groceries for Recreation Plus School Age Care, Youthline, and other park programs and events are maintained by using a full-service online grocery vendor. CobornsDelivers LLC, an internet grocery delivery service, is best able to meet program needs with easy online ordering, varied product selection, label and ingredient details to ensure nutritious and healthy foods, online billing, safe food handling, and timely delivery to more than fifty park and facility locations.

CobornsDelivery LLC offers free delivery and use of competitor coupons. Staff is able to shop and order from a computer at their park or a remote location, utilizing saved prior lists and food plans.

The original contract is from June 1, 2012, through May 31, 2015, not to exceed $90,000 annually. The City of Minneapolis Purchasing and Procurement Department allows for professional service contracts to be extended up to five years maximum. This request is for a two year extension as the grocery delivery service is efficient and meets the needs of park programs, and extending the contract maximizes the investment of time in establishing and maintaining recreation center and program accounts. MPRB staff has received approval for this contract extension from the MPRB Finance Department and City of Minneapolis Purchasing and Procurement Department.

The contract has been reviewed and approved by legal counsel.

RECOMMENDATION

Staff recommends approval of a two-year extension, effective June 1, 2015, to May 31, 2017, with CobornsDelivers LLC for grocery delivery services to parks and event locations for large and small quantity items in the amount not to exceed $90,000 annually.

This action is supported by the following vision and goal statements in the MPRB 2007-2020 Comprehensive Plan.

Vision Theme 2: Recreation that inspires personal growth, healthy lifestyles, and a sense of community.

Goal: Residents, visitors, and workers enjoy opportunities to improve health and fitness.

HISTORY:

05/06/15 **Recreation Committee** **ADOPTED**

ATTACHMENTS:

- C-35788 (PDF)

Prepared By: Heidi Pope, Manager of Youth Development Programs, Youth Development
Review:
Nicholas Williams Completed 04/25/2015 1:34 PM
Jayne Miller Completed 04/26/2015 1:01 PM
Minneapolis Park and Recreation Board Pending 05/20/2015 5:00 PM
Recreation Committee Completed 05/06/2015 5:10 PM