Administration & Finance Committee

Mary Merrill Minneapolis Park and Recreation Board Headquarters - Board Room
Minneapolis, MN 55411
www.minneapolisparks.org

Committee Meeting

~ Minutes ~

Thursday, September 25, 2025 - 8:16 PM

I. CALL TO ORDER

Chair Thopson called the meeting to order.
Present:
Chair Becka Thompson
Vice Chair Elizabeth Shaffer
Commissioner District 3 Becky Alper
Commissioner At Large Meg Forney
Commissioner At Large Charles Rucker

II. APPROVAL OF AGENDA

II.1. Approval of Agenda

VOTING

Motion by: Rucker, Charles
Second by:

COMMISSIONERS	YES	NO	ABSTAIN	ABSENT	RECUSE
Alper, Becky	X				
Thompson, Becka	X				
Shaffer, Elizabeth	X				
Forney, Meg	X				
Rucker, Charles	X				

III. APPROVAL OF MINUTES

III.1. Administration & Finance Committee Minutes of September 3, 2025

VOTING

Motion by: Rucker, Charles
Second by:

COMMISSIONERS	YES	NO	ABSTAIN	ABSENT	RECUSE
Alper, Becky	X				
Thompson, Becka	X				
Shaffer, Elizabeth	X				
Forney, Meg	X				
Rucker, Charles	X				

IV. PUBLIC HEARING

V. ACTION ITEMS

V.1. RESOLUTION AMENDING THE 2025 CAPITAL IMPROVEMENT PROGRAM TO ALLOCATE $200,000.00 FROM THE DOWNTOWN WEST NEIGHBORHOOD PORTION OF THE DIBBLE-HORNSTEIN PARKLAND DEDICATION FUND TO IMPROVEMENTS AT GATEWAY PARK

VOTING

Motion by: Forney, Meg
Second by:

COMMISSIONERS	YES	NO	ABSTAIN	ABSENT	RECUSE
Alper, Becky	X				
Thompson, Becka	X				
Shaffer, Elizabeth	X				
Forney, Meg	X				
Rucker, Charles	X				

V.2. RESOLUTION APPROVING THE AWARD FOR A CONSTRUCTION CONTRACT TO EBERT, INC. IN THE AMOUNT OF $1,852,000.00 FOR THE LUPIENT AQUATIC CENTER CHANGING ROOM RENOVATION PROJECT, UNDER BID EVENT ID NO. 3579, PENDING APPROVAL BY THE CITY OF MINNEAPOLIS FINANCE AND PROPERTY SERVICES – PROCUREMENT DIVISION AND MINNEAPOLIS CIVIL RIGHTS DEPARTMENT, AND FURTHER AUTHORIZING ADMINISTRATIVE USE OF A CONSTRUCTION CONTINGENCY UP TO $180,000.00 FOR NECESSARY CONSTRUCTION CHANGE ORDERS THAT MAY ARISE, AUTHORIZING THE TRANSFER OF $290,400.00 FROM THE 2025 LOGAN PARK CAPITAL IMPROVEMENT PLAN, AUTHORIZING THE TRANSFER OF $325,000.00 FROM THE 2025 CONSTRUCTION CONTINGENCY BALANCE, AND AUTHORIZING THE TRANSFER OF $100,000.00 IN 2022 CAPITAL LEVY FUNDS FROM THE SOO LINE COMMUNITY GARDEN PROJECT TO THE PROJECT

VOTING

Motion by: Shaffer, Elizabeth
Second by:

COMMISSIONERS	YES	NO	ABSTAIN	ABSENT	RECUSE
Alper, Becky	X				
Thompson, Becka	X				
Shaffer, Elizabeth	X				
Forney, Meg	X				
Rucker, Charles	X				

V.3. RESOLUTION APPROVING AMENDMENT NO. 1 TO 2022 LEASE AGREEMENT WITH PILLSBURY UNITED COMMUNITIES/WAITE HOUSE LEASING COMMERCIAL SPACE AT PHILLIPS COMMUNITY CENTER, LOCATED WITHIN PHILLIPS PARK

VOTING

Motion by: Rucker, Charles
Second by:

COMMISSIONERS	YES	NO	ABSTAIN	ABSENT	RECUSE
Alper, Becky	X				
Thompson, Becka	X				
Shaffer, Elizabeth	X				
Forney, Meg	X				
Rucker, Charles	X				

V.4. RESOLUTION APPROVING A 10-YEAR LEASE AGREEMENT WITH MINNEAPOLIS PARKS FOUNDATION, FOR SPACE IN ARD GODFREY HOUSE, LOCATED WITHIN RICHARD CHUTE SQUARE, COMMENCING JANUARY 1, 2026

VOTING

Motion by: Forney, Meg
Second by:

COMMISSIONERS	YES	NO	ABSTAIN	ABSENT	RECUSE
Alper, Becky	X				
Thompson, Becka	X				
Shaffer, Elizabeth	X				
Forney, Meg	X				
Rucker, Charles	X				

V.5. RESOLUTION APPROVING A RECONSTRUCTION AND DONATION AGREEMENT INCLUDING A STEWARDSHIP AGREEMENT BETWEEN THE MINNEAPOLIS PARK AND RECREATION BOARD AND SOUTHWEST BASEBALL BOOSTERS RELATED TO ARMATAGE FIELD 1, LOCATED WITHIN ARMATAGE PARK, A PART OF THE MINNEAPOLIS NEIGHBORHOOD PARK SYSTEM

VOTING

Motion by: Thompson, Becka
Second by:

COMMISSIONERS	YES	NO	ABSTAIN	ABSENT	RECUSE
Alper, Becky	X				
Thompson, Becka	X				
Shaffer, Elizabeth	X				
Forney, Meg	X				
Rucker, Charles	X				

VI. STUDY/REPORT ITEM

VII. ADJOURNMENT

Adjourned at 8:30 PM

Respectfully submitted,