



BENTZ
THOMPSON
RIETOW

April 19, 2023

Michael Schroeder
Assistant Superintendent for Planning Services
Minneapolis Park and Recreation Board
2117 West River Road North
Minneapolis, Minnesota 55411

RE: MPRB Spark'd Studio- Phillips Community Center

Dear Michael,

We at BTR (Bentz Thompson Rietow, Inc.) are pleased to submit this proposal for professional services for programming and design of the Spark'd Studio to be in Phillips Community Center. This work includes a predesign phase to determine the program and facility needs for this location. The predesign will determine the scope of work to be developed in design and construction documents through construction administration services. Our full services include mechanical, electrical, and structural engineering along with architecture, interior design, and assistance with FFE procurement.

We propose to provide these services as outlined below:

Programming/predesign: \$15,000.

- Investigate existing conditions; Code review; Fixture count
- Test program and facility requirements with fit plan options
- Staff review meetings
- Develop building systems scope for options under consideration for cost estimates.
- Conceptual cost estimates

Design, Bid, Construction Administration: estimated to be approximately \$85,000 (to be confirmed with the predesign. The average Design-CA fee for Whittier/Harrison/Luxton was \$82,000).

We are excited to go forward with a new Spark'd Studio for the Phillips Community Center. Thank you again for including BTR to help develop this important project.

Sincerely,

A handwritten signature in cursive script that reads 'Ann Voda'.

Ann Voda AIA
Bentz/Thompson/Rietow, Inc.

Cc.: Randy Moe