



May 16, 2023

Mr. Andy Schilling, PLA
Design Project Manager
Minneapolis Park and Recreation Board
2117 West River Road
Minneapolis, MN 55411

Subject: Amendment Request No. 2 for Painter Park Phase 1 Improvements Project

Dear Mr. Schilling:

Based on your request, SRF Consulting Group, Inc. (SRF) is pleased to submit this amendment request for completion of final design and construction administration for the Painter Park Phase 1 Improvements Project.

Background

The design effort for the park began in June 2021 and included concept development, public engagement, and coordination with stakeholders and agencies to develop final design for the skatepark, basketball court, tennis/pickleball courts, landscaping, stormwater, and other site improvements. We have completed the final construction drawings and permit applications for the project, and the documents are ready for public bidding.

Design and Bidding Assistance Budget Status

SRF currently has a design fee overage of \$11,567.41 beyond our contracted fees, and for which we have not submitted invoicing.

SRF requested and was approved for additional fees for Painter Park Final Improvements Amendment No. 1 in January, 2023. Included in the request was \$4,500 for fees to revise the stormwater plan design in response to PDR comments received from the City of Minneapolis. However, the time needed to address all comments, coordinate design changes, and re-submit the permit application to the Minnehaha Creek Watershed District and City of Minneapolis exceeded the total estimated for that task in Amendment No. 1.

The following is an explanation for some of the reasons we have exceeded the contracted fee:

1. Stormwater Design – OUT OF SCOPE task
SRF submitted plans at the 60% completion level to the City of Minneapolis as part of the PDR process for review of the stormwater design. The comments received resulted in the

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need to re-design some components of the stormwater system to move inlets to new locations, re-locate below ground pipes, update the stormwater HydroCAD model, and submit revised permit applications. In addition, some landscaping areas had to be revised to accommodate the new locations for stormwater elements.

The Painter Park Improvements project was advertised for bid beginning on February 14, 2023. As part of the bidding process, The MPRB was unable to award the project. MPRB requested that SRF water resource engineers investigate to see if changing the design of a below ground detention structure from HDPE (plastic) to pre-cast concrete might reduce the overall cost of the project due to challenges in procuring HDPE due to shortages in the market. SRF did investigate the option and determined that it would not result in cost savings. The total overage for Water Resource (OUT OF SCOPE) services was \$9,083.74.

2. Bidding Assistance

The Painter Park Improvements project was advertised for bid beginning on February 14, 2023. As part of the bidding process, SRF attended a virtual pre-bid meeting, responded by email to contractor questions, and assisted in the preparation of several addenda to address items in the plans and specifications. The MPRB was unable to award the project. SRF made several updates to the construction plans and specifications to address questions that arose during the initial bid. The project was bid again on March 14, 2023. The total fees for the Bidding Assistance task was \$2,483.40.

Construction Administration Scope of Services

The construction contract for Painter Park was awarded by the MPRB on May 2, 2023 to Custom Builders, Inc. Construction will occur in spring/summer 2023. It is expected that substantial completion will be around September 1, 2023. A final punch list and warranty inspection will be conducted in June, 2024. Total cost for SRF to conduct Construction Administration services is \$4,500.

Summary Table

Task (completed 11/1/22 through April 2023)	Amount
1. WATER RESOURCES DESIGN OUT-OF-SCOPE	\$ 9,083.74
2. BIDDING ASSISTANCE	\$ 2,483.40
TOTAL Overage	\$ 11,567.14
Fees to revise stormwater design per PDR Comments in Amendment No. 1	\$ (4,500.00)
SRF Construction Administration	\$ 4,500.00
TOTAL REQUESTED	\$ 11,567.14

Basis of Payment/Budget

We request that an amendment for \$11,567.14 be added to the current agreement with MPRB and SRF. This amount would be for the current overage plus an additional \$4,500 to revise the stormwater model, drainage plans, and watershed permit in response to City of Minneapolis PDR comments, for a new total contract value of \$186,482.14.

We propose to be reimbursed for our services on an hourly basis for the actual time expended. Other direct project expenses such as printing, supplies, reproduction, etc., will be billed at cost and mileage will be billed at the current allowable IRS rate for business miles. Invoices are submitted monthly for work performed during the previous month. Payment is due within 30 days.

Changes in the Scope of Services

It is understood that if the scope or extent of work changes, the cost will be adjusted accordingly. Before any out-of-scope work is initiated, however, we will submit a budget request for the new work and will not begin work until we receive authorization from you.

Standard Terms and Conditions

The attached Standard Terms and Conditions (Attachment A) with this proposal for professional services, constitute the entire agreement between the Client and SRF Consulting Group, Inc. and supersede all prior written or oral understandings. This agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

Acceptance/Notice to Proceed

A signed copy of this proposal, mailed or emailed to our office, will serve as acceptance of this proposal and our notice to proceed. The email address is sjergens@srfconsulting.com.

We sincerely appreciate your consideration of this amendment request and look forward to working with you to complete construction of Painter Park. Please let me know if you have questions about any of the scope of work included in this amendment request.

Sincerely,

SRF CONSULTING GROUP, INC.



Sean Jergens, PLA, ASLA
Project Manager



Ken Grieshaber, PLA, ASLA
Project Director

Approved (Minneapolis Park and Recreation Board)

(signature)

Name _____

Title _____

Date _____

This cost proposal is valid for a period of 90 days. SRF reserves the right to adjust its cost estimate after 90 days from the date of this proposal.

