

# Administration & Finance Committee

Mary Merrill Minneapolis  
Park and Recreation  
Board Headquarters -  
Board Room  
Minneapolis, MN 55411  
[www.minneapolisparcs.org](http://www.minneapolisparcs.org)

## Committee Meeting

~ Minutes ~

Wednesday, May 10, 2023 - 7:33 PM

### I. CALL TO ORDER

Co-Chair Shaffer called the Meeting to Order

Present:

Co-Chair Elizabeth Shaffer

Co-Chair Becka Thompson

Commissioner District 1 Billy Menz

Commissioner District 5 Steffanie Musich

Vice President Alicia D. Smith

### II. APPROVAL OF AGENDA

II.1. Approval of Agenda

### VOTING

Motion by: Musich, Steffanie

Second by:

COMMISSIONERS	YES	NO	ABSTAIN	ABSENT	RECUSE
Musich, Steffanie	X				
Smith, Alicia D.	X				
Shaffer, Elizabeth	X				
Thompson, Becka	X				
Menz, Billy	X				

### III. APPROVAL OF MINUTES

III.1. Administration & Finance Committee Minutes of April 26, 2023

**VOTING**

Motion by: Musich, Steffanie  
Second by:

COMMISSIONERS	YES	NO	ABSTAIN	ABSENT	RECUSE
Musich, Steffanie	X				
Smith, Alicia D.	X				
Shaffer, Elizabeth	X				
Thompson, Becka	X				
Menz, Billy	X				

**IV. PUBLIC HEARING**

**V. ACTION ITEMS**

- V.1. RESOLUTION DIRECTING THE TEMPORARY DELAY OF LEVYING PROPERTY ASSESSMENTS FOR THE COSTS ASSOCIATED WITH REMOVING TREES INFESTED WITH EMERALD ASH BORER (EAB) ON PRIVATE PROPERTY UNTIL OCTOBER 4, 2023 TO ALLOW TIME FOR A FUNDING SOLUTION TO BE ESTABLISHED FOR RESIDENTS IN NEED IN MINNEAPOLIS THROUGH MEANS OF A THIRD PARTY, AND TO CONTINUE TO IDENTIFY EAB INFESTED TREES ON PRIVATE PROPERTY AS A MEASURE OF PUBLIC HEALTH; AND EMPOWERING STAFF TO WORK WITH LOCAL ORGANIZATIONS INCLUDING THE CITY OF MINNEAPOLIS, HENNEPIN COUNTY, STATE OF MINNESOTA, AND OTHER ORGANIZATIONS WHO HELP PROVIDE ASSISTANCE FOR HOMEOWNERSHIP FEES TO ADDRESS THIS ISSUE DURING THIS PERIOD IN MINNEAPOLIS; AND DIRECTING STAFF TO REPORT BACK TO THE BOARD ON AUGUST 2, 2023 AND OCTOBER 4, 2023

**VOTING**

Motion by: Menz, Billy  
Second by:

COMMISSIONERS	YES	NO	ABSTAIN	ABSENT	RECUSE
Musich, Steffanie		X			
Smith, Alicia D.	X				
Shaffer, Elizabeth	X				
Thompson, Becka	X				
Menz, Billy	X				

- V.2. RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE MINNEAPOLIS PARK AND RECREATION BOARD AND THE MINNEAPOLIS SAILING CENTER RELATED TO FUNDRAISING AND PRELIMINARY DESIGN SUPPORTING A RELOCATION OF THE EXISTING SAILING CENTER FACILITIES

**VOTING**

Motion by: Musich, Steffanie  
Second by:

COMMISSIONERS	YES	NO	ABSTAIN	ABSENT	RECUSE
Musich, Steffanie	X				
Smith, Alicia D.	X				
Shaffer, Elizabeth	X				
Thompson, Becka	X				
Menz, Billy	X				

V.3. RESOLUTION APPROVING A TEN-YEAR PROGRAMMING AND LEASE AGREEMENT WITH THE MINNEAPOLIS SAILING CENTER TO EXPIRE ON DECEMBER 31, 2032

**VOTING**

Motion by: Thompson, Becka  
Second by:

COMMISSIONERS	YES	NO	ABSTAIN	ABSENT	RECUSE
Musich, Steffanie	X				
Smith, Alicia D.	X				
Shaffer, Elizabeth	X				
Thompson, Becka	X				
Menz, Billy	X				

V.4. Motion to suspend the Rules for the purpose of amending Resolution 2023-70

Motion to suspend the rules approved on a voice vote.

**VOTING**

Motion by: Thompson, Becka  
Second by:

COMMISSIONERS	YES	NO	ABSTAIN	ABSENT	RECUSE
Musich, Steffanie	X				
Smith, Alicia D.	X				
Shaffer, Elizabeth	X				
Thompson, Becka	X				
Menz, Billy	X				

V.4.1. Amendment to RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE MINNEAPOLIS PARK AND RECREATION BOARD AND THE TORO COMPANY REGARDING THE CONDUCT OF RESEARCH AND DELIVERY OF GUIDANCE ADVANCING A NET ZERO EMISSIONS POSITION FOR THE PARK BOARD

Motion to amend as included in the agenda background document and placed on file "Proposed Amendment to 05-10-23 Resolution 2022-70 Submitted by MPRB Staff"

Amendment to Resolution 2023-70 approved on a voice vote.

**VOTING**

Motion by: Thompson, Becka  
Second by:

COMMISSIONERS	YES	NO	ABSTAIN	ABSENT	RECUSE
Musich, Steffanie	X				
Smith, Alicia D.	X				
Shaffer, Elizabeth	X				
Thompson, Becka	X				
Menz, Billy	X				

V.4.2. RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE MINNEAPOLIS PARK AND RECREATION BOARD AND THE TORO COMPANY REGARDING THE CONDUCT OF RESEARCH AND DELIVERY OF GUIDANCE ADVANCING A NET ZERO EMISSIONS POSITION FOR THE PARK BOARD

Resolution 2023-70 approved as amended on a voice vote.

**VOTING**

Motion by: Menz, Billy  
Second by:

COMMISSIONERS	YES	NO	ABSTAIN	ABSENT	RECUSE
Musich, Steffanie	X				
Smith, Alicia D.	X				
Shaffer, Elizabeth	X				
Thompson, Becka	X				
Menz, Billy	X				

V.5. RESOLUTION APPROVING A PROJECT IMPLEMENTATION AGREEMENT WITH GREEN MINNEAPOLIS, MPRB PLANTING PROJECT 2022

Resolution 2023-91 approved on a roll call vote.

**VOTING**

Motion by: Menz, Billy  
Second by:

COMMISSIONERS	YES	NO	ABSTAIN	ABSENT	RECUSE
Musich, Steffanie	X				
Smith, Alicia D.		X			
Shaffer, Elizabeth	X				

Thompson, Becka	X				
Menz, Billy		X			

V.6. RESOLUTION APPROVING AN AGREEMENT WITH GREEN MINNEAPOLIS TO COLLABORATE ON TREE PLANTING PROJECT, THE MINNEAPOLIS PARK & RECREATION BOARD PLANTING PROJECT 2022

Resolution 2023-93 approved on a voice vote.

**VOTING**

Motion by: Shaffer, Elizabeth

Second by:

COMMISSIONERS	YES	NO	ABSTAIN	ABSENT	RECUSE
Musich, Steffanie	X				
Smith, Alicia D.		X			
Shaffer, Elizabeth	X				
Thompson, Becka	X				
Menz, Billy		X			

**VI. STUDY/REPORT ITEM**

VI.1. CITY OF MINNEAPOLIS - CITY ASSESSOR - 2023 ASSESSMENT REPORT

**VII. ADJOURNMENT**

Adjourned at 9:14 PM

Respectfully submitted,