

Administration & Finance Committee

Mary Merrill Minneapolis
Park and Recreation
Board Headquarters -
Board Room
Minneapolis, MN 55411
www.minneapolisparcs.org

Committee Meeting

~ Minutes ~

Wednesday, April 26, 2023 - 9:04 PM

I. CALL TO ORDER

Co-Chair Thompson called the Meeting to Order

Present:

Co-Chair Elizabeth Shaffer

Co-Chair Becka Thompson

Commissioner District 1 Billy Menz

Commissioner District 5 Steffanie Musich

Vice President Alicia D. Smith

II. APPROVAL OF AGENDA

II.1. Approval of Agenda

VOTING

Motion by: Musich, Steffanie

Second by:

COMMISSIONERS	YES	NO	ABSTAIN	ABSENT	RECUSE
Musich, Steffanie	X				
Smith, Alicia D.	X				
Shaffer, Elizabeth	X				
Thompson, Becka	X				
Menz, Billy	X				

III. APPROVAL OF MINUTES

III.1. Administration & Finance Committee Minutes of April 12, 2023

VOTING

Motion by: Musich, Steffanie

Second by:

COMMISSIONERS	YES	NO	ABSTAIN	ABSENT	RECUSE
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Musich, Steffanie	X				
Smith, Alicia D.	X				
Shaffer, Elizabeth	X				
Thompson, Becka	X				
Menz, Billy	X				

IV. PUBLIC HEARING

V. ACTION ITEMS

V.1. RESOLUTION AWARDING A CONSTRUCTION CONTRACT TO CUSTOM BUILDERS, INC. IN THE AMOUNT OF \$1,299,000.00 FOR PHASE 1 IMPROVEMENTS AT PAINTER PARK, PART OF THE SOUTHWEST SERVICE AREA OF MINNEAPOLIS PER BID EVENT NO. 2485, PENDING APPROVAL BY CITY OF MINNEAPOLIS FINANCE AND PROPERTY SERVICES -PROCUREMENT DIVISION AND MINNEAPOLIS CIVIL RIGHTS DEPARTMENT AND AUTHORIZING THE ADMINISTRATIVE USE OF A 4% CONSTRUCTION CONTINGENCY UP TO \$53,079.48 FOR NECESSARY CONSTRUCTION CHANGE ORDERS THAT MAY ARISE WITH THE CONTRACT, AND AMENDING THE 2023 CAPITAL IMPROVEMENT PROGRAM TO ALLOCATE \$343,842.00 FROM THE LYNDALE NEIGHBORHOOD PORTION OF THE DIBBLE-HORNSTEIN PARKLAND DEDICATION FUND TO THE PHASE 1 IMPROVEMENTS PROJECT

VOTING

Motion by: Menz, Billy
 Second by:

COMMISSIONERS	YES	NO	ABSTAIN	ABSENT	RECUSE
Musich, Steffanie	X				
Smith, Alicia D.	X				
Shaffer, Elizabeth	X				
Thompson, Becka	X				
Menz, Billy	X				

V.2. RESOLUTION AWARDING A CONSTRUCTION CONTRACT TO MEISINGER CONSTRUCTION CO., INC. IN THE AMOUNT OF \$215,200.00 FOR PICKLEBALL COURTS AT LORING PARK, A PART OF THE DOWNTOWN SERVICE AREA, PER BID EVENT NO. 2464, PENDING APPROVAL BY CITY OF MINNEAPOLIS FINANCE AND PROPERTY SERVICES - PROCUREMENT DIVISION AND MINNEAPOLIS CIVIL RIGHTS DEPARTMENT AND AUTHORIZING THE ADMINISTRATIVE USE OF A 10% CONSTRUCTION CONTINGENCY UP TO \$21,520.00 FOR NECESSARY CONSTRUCTION CHANGE ORDERS THAT MAY ARISE WITH THE CONTRACT, AND AMENDING THE 2023 CAPITAL IMPROVEMENT PROGRAM TO ALLOCATE \$16,410.00 FROM THE LORING PARK NEIGHBORHOOD PORTION OF THE DIBBLE-HORNSTEIN PARKLAND DEDICATION FUND TO COMPLETE THE PROPOSED PROJECT

VOTING

Motion by: Musich, Steffanie
Second by:

COMMISSIONERS	YES	NO	ABSTAIN	ABSENT	RECUSE
Musich, Steffanie	X				
Smith, Alicia D.	X				
Shaffer, Elizabeth	X				
Thompson, Becka	X				
Menz, Billy	X				

V.3. Amendment to RESOLUTION AWARDING A CONSTRUCTION CONTRACT TO SUNRAM CONSTRUCTION, INC., IN THE AMOUNT OF \$297,350.00 FOR SPORT COURTS AND SITE IMPROVEMENTS AT DICKMAN PARK, LOCATED EAST OF THE RIVER, BID EVENT NUMBER 2290, PENDING APPROVAL BY THE CITY OF MINNEAPOLIS PURCHASING AND PROCUREMENT DIVISION AND MINNEAPOLIS CIVIL RIGHTS DEPARTMENT, AUTHORIZING ADMINISTRATIVE USE OF A 5% CONSTRUCTION CONTINGENCY UP TO \$14,867.50 FOR NECESSARY CONSTRUCTION CHANGE ORDERS THAT MAY ARISE WITH THE CONTRACT, AND FURTHER RECOMMENDING THAT THE BOARD OF COMMISSIONERS AMEND THE 2023 CAPITAL IMPROVEMENT PROGRAM TO ALLOCATE \$250,000.00 FROM THE NEAR-NORTH NEIGHBORHOOD PORTION OF THE DIBBLE-HORNSTEIN PARKLAND DEDICATION FUND TO COMPLETE THE PROPOSED PROJECT

Motion to amend as included in the agenda background document and placed on file "Proposed Amendment to 04-26-23 Resolution 2023-79 Submitted by MPRB Staff"

Motion to Amend approved on a voice vote.

VOTING

Motion by: Thompson, Becka
Second by:

COMMISSIONERS	YES	NO	ABSTAIN	ABSENT	RECUSE
Musich, Steffanie	X				
Smith, Alicia D.	X				
Shaffer, Elizabeth	X				
Thompson, Becka	X				
Menz, Billy	X				

V.3.1.

RESOLUTION AWARDING A CONSTRUCTION CONTRACT TO SUNRAM CONSTRUCTION, INC., IN THE AMOUNT OF \$297,350.00 FOR SPORT COURTS AND SITE IMPROVEMENTS AT DICKMAN PARK, LOCATED EAST OF THE RIVER, BID EVENT NUMBER 2290, PENDING APPROVAL BY THE CITY OF MINNEAPOLIS PURCHASING AND PROCUREMENT DIVISION AND MINNEAPOLIS CIVIL RIGHTS DEPARTMENT, AUTHORIZING ADMINISTRATIVE USE OF A 5% CONSTRUCTION CONTINGENCY UP TO \$14,867.50 FOR NECESSARY CONSTRUCTION CHANGE ORDERS THAT MAY ARISE WITH THE CONTRACT, AND FURTHER RECOMMENDING THAT THE BOARD OF COMMISSIONERS AMEND THE 2023 CAPITAL IMPROVEMENT PROGRAM TO ALLOCATE \$250,000.00 FROM THE NEAR-NORTH NEIGHBORHOOD PORTION OF THE DIBBLE-HORNSTEIN PARKLAND DEDICATION FUND TO COMPLETE THE PROPOSED PROJECT

Resolution 2023-79 Approved as Amended on a voice vote.

VOTING

Motion by: Shaffer, Elizabeth

Second by:

COMMISSIONERS	YES	NO	ABSTAIN	ABSENT	RECUSE
Musich, Steffanie	X				
Smith, Alicia D.	X				
Shaffer, Elizabeth	X				
Thompson, Becka	X				
Menz, Billy	X				

VI. STUDY/REPORT ITEM

VII. ADJOURNMENT

Adjourned at 9:09 PM

Respectfully submitted,