Boundary Line Adjustment and Property Aggregation Code Deliberations Table
June 17, 2026

Item #	Section	Summary of Issue	Staff Recommendation	Board Direction
1	16.64.020(A)	16.64.020(A) does not specify that the over-the-counter review option will be reviewed by the Health district.	A. When a boundary line adjustment meets the following criteria, an applicant may choose to forego the online permitting process and instead meet with department planning and Kitsap Public Health District staff for a free over-the-counter review. If the department determines the criteria are met, and the BLA meets review criteria as outlined in 16.64.050, the BLA Cover Sheet will be stamped by staff. A department-stamped cover sheet is required for recording...	
2	16.64.020	The statement below 16.64.20(A) regarding boundary line agreements is easiliy missed and should be labeled 16.64.20(B).	B. This chapter shall not apply to boundary line agreements consistent with RCW 58.04.007.	
3	16.64.020(A)(2)	Provide clarity in 16.64.020(A)(2)	2. Move only one property line, move only one property corner, or reduce the total number of property lines without creating new ~~additional~~ corners, and…	

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4	16.64.050	The intent/purpose of 16.64.050(B)(1) is unclear.	1. The Director may allow a boundary line adjustment involving conforming and/or nonconforming lots, provided that the total number of nonconforming lots is not increased, no resulting lot becomes smaller than the smallest original nonconforming lot, and when the areas of all nonconforming lots are ordered from smallest to largest, the adjustment does not result in any lot being smaller than the property occupying the same position in that order prior to the adjustment. For the purposes of this section, "nonconforming lot" has the meaning provided in KCC 17.110.508. The intent of this provision is to accommodate movement of nonconformities across parcels via BLA without a resultant increase to the total amount or degree of nonconformities; or...	
5	16.64.050	16.64.050(E) should provide further information on easement recording and clearly distinguish it from the boundary line adjustment process.	E. All easements, including those for access and utilities, are kept. Any adjustment to an easement shall be documented and recorded separately from the boundary line adjustment.	

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6	16.64.110	Clarify that section 16.64.110 does not apply to aggregation soley for tax purposes.	Boundary line adjustments may be used to permanently aggregate abutting properties pursuant to this section. Those proposing property aggregation by BLA shall meet with Department planning staff for a free over-the-counter review. If the aggregation is approvable under the conditions set forth below, the BLA Property Aggregation Cover Sheet will be stamped by staff. A stamped cover sheet shall be required for recording. This section does not apply to tax aggregation.	
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June 17, 2026

Item #	Section	Summary of Issue	Staff Recommendation	Board Direction
13				
14				