Item 414/2025

City of Garden Grove

INTER-DEPARTMENT MEMORANDUM

To:	Lisa L. Kim	From:	Chief El-Farra
Dept:	City Manager	Dept:	Police
		Date:	11/12/2025

Subject: Approval of an amendment to extend the agreement with Turbo Data Systems, Inc. through June 30, 2027, to provide parking citations management services for the City. (Cost: $400,000)(Action Item)

OBJECTIVE

To seek City Council approval to extend the City's contract with Turbo Data Systems, Inc. to provide municipal parking citations management services for the City.

BACKGROUND

The current contract with Turbo Data Systems was approved by the City Council on September 24, 2019 with the final two-year option performance period ended on September 30, 2025.

DISCUSSION

In July 2025, the Parking Enforcement and Street Sweeping operations transitioned from the Public Works Department to the Police Department. Upon review, it was determined that the Parking Enforcement citation software contract with Turbo Data Systems, Inc. was set to expire before the end of the calendar year.

To ensure continuity of operations and avoid any disruption to essential services, the Police Department recommends maintaining the existing arrangement with Turbo Data Systems, Inc. rather than initiating a Request for Proposal (RFP) process at this time. Retaining the current contractor will allow staff to continue utilizing an established and proven system while the department becomes more familiar with operational needs and processes related to Parking Enforcement.

Therefore, staff has determined that it would be in the best interest of the City to dispense with the formal bidding process pursuant to Garden Grove Municipal Code Section 2.50.060(G) to maintain consistency in operations and established practices.

Staff recommends extending the current agreement with Turbo Data Systems, Inc. through Fiscal Year 2027.

FINANCIAL IMPACT

Turbo Data Systems, Inc. has agreed to maintain the 2019 contract pricing through June 30, 2027. The cost for additional users is outlined in Attachment A.

The total cost for providing municipal parking citations management services from December 2025 to June 2027 shall not exceed $400,000. This amount is included in the Police Department's adopted Fiscal Year 2025-26 and 2026-27 operating budgets. No additional appropriation is necessary to extend the agreement for two years.

RECOMMENDATION

It is recommended that the City Council:

- Approve Amendment 4 to the agreement with Turbo Data, to extend the contract for parking citation services through June 30, 2027; and dispense of the bidding process pursuant to Garden Grove Municipal Code 2.50.060(G); and

- Authorize City Manager, or designee, to execute the Amendment on behalf of the City, and make minor modifications as appropriate thereto.

ATTACHMENT(S)

1. Amendment 4: Turbo Data Systems FY 2027
2. Attachment A: Turbo Data Systems Proposal for Additional Users - December 2025-June 2027