

Commissioners' Agenda Request

Date Received: November 18, 2019

Meeting Date: November 26, 2019 Consent Agenda

Item: Bid Award Flooring for Lexington Library #1910007

Item Information: This is replacement flooring for the main floor of the Library in Lexington.

Cost: \$43,950.00.00

Source of Funding: Departmental Capital Equipment Account 70-20

Action to be taken by Commissioners: Approve

Follow-Up Required: N/A

Additional Requirements: N/A

Exhibit Material Enclosed : X Yes No

BID TABULATION
BID #1910007
Flooring Replacement Lexington Library

<u>Company</u>		<u>Cost:</u>
1. E E Wilson Floor Covering	(Mohawk)	\$43,950.00*
Alt #1 E E Wilson Floor Covering	(Pentz)	\$36,786.00
2. Gate City Flooring & Interiors	(Mohawk)	\$63,742.52
Alt #1 Gate City Flooring & Interiors	(Cascade)	\$50,403.44
Alt #2 Gate City Flooring & Interiors	(Mohawk)	\$56,078.12
3. DARI Floor Coverings & Design	(Shaw)	\$62,771.90
Alt #1 DARI Floor Coverings & Design	(Mohawk)	\$62,915.90

*Lowest responsive/responsible bidder.

Bids were opened at 3:00 pm, on November 14, 2019.

TO: Zeb Hanner
FROM: Dwayne Childress
DATE: November 18, 2019
SUBJECT: Award Bid 1910007 Flooring Replacement Lexington Library

Dear Sir,

I am writing you in response to the bid opening of November 14, 2019. The bid was for the flooring replacement for the Lexington Library. I solicited fourteen firms from all over the triad area. We had a mandatory pre-bid conference with three firms attending. I received three responses for the base bid (which was required) and at least one alternate bid from each vendor. The flooring consist of 11,000 square feet of carpet squares, with a 3% closet stock. The luxury vinyl tile (LVT) is 1,584 square feet, which would be on the entrance and exit sides of the circulation desk. The carpet squares and LVT are commercial grade products.

The bids ranged from a low of \$36,786.00 from E. E. Wilson Floor Covering, to a high of \$63,742.52 from Gate City Flooring & Interiors. The difference between the lowest base bid and second place bidder was \$18,821.90 or 29.5%. The average of all the bids received was \$53,806.84. As you can see the lowest bid was well below the average. The bid tabulation is attached for your review.

Many of the same issues of concern with budget and schedule are the same as the asbestos memo. Nonetheless, I will cover them again here:

The budget request was for \$171,000.00, which would have covered all of phase1, some of phase 2 and phase 3. However, bringing the floor replacement forward really redefines the budget requirements. In fact, this would make us rethink/restart the approach to a successful completion of the project. The following was approved on June 3, 2019 by the Facilities Committee and approved by the Board on June 11, 2019:

As of May 9, 2019
Goal: \$110,000

\$37,000 New ceilings
\$10,000 New grid
\$ 6,000 New door handles with keying scheme (ADA)
\$ 6,000 Card access
\$ 3,000 New walls with paint
\$ 3,000 Construction asbestos testing
\$10,000 Asbestos removal
\$22,000 New ramp (ADA)
\$30,000 New LED lights

\$ 7,000 Electrical rework
\$ 7,500 New kitchen appliances
\$ 5,400 New doors & inside signage
\$ 5,100 Remove old wallpaper & 2 coats of paint
\$ 7,000 Low volt wiring – phone & data
\$12,000 Children’s area & other carpentry work
\$171,000 Total

Items not covered by the above:
\$50,000 Flooring
\$25,000 Millwork
\$30,000 Restrooms renovations (ADA)
Done Furniture
\$12,000?HVAC Controls & rework?
\$117,000 Total

We were planning to make a draw for this project on June 4, 2019.
Total project \$288,000.00.

There was no budget draw for the flooring replacement. Hence, the full amount would be taken from the current budget. I believe we will deliver this project under the \$288,000.00, as was the original request. Hence, my recommendation is to allow staff move funds within the project to successfully complete the project. Thus, no more funds would be required at this point. Just to be clear, any dollars saved within a line or a phase moves to the next phase, which reduces the need for funding. Along the same line of expenses, we will need a moving company to empty the library of furniture and books, rental of container boxes to store all of the contents of the library, and boxes to store books.

The impact of this project will be devastating to library operations. At this point, we believe the library will be closed for two plus months, at least.

14 Days to empty the Library
15 Days for asbestos abatement
3 Days for drying after abatement
10 Days for construction
7 Days for new flooring
14 Days to move furniture into Library
63 Days total ÷ 5 = 12.6 weeks

Therefore, I recommend that we accept the bid from E. E. Wilson Floor Covering of Lexington, NC for the flooring replacement at a total cost of \$43,950.00, which is the lowest responsive/responsible bid. If you have any questions, please feel free to contact me.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Dwayne Childress". The signature is fluid and cursive, with a large initial "D" and a long, sweeping underline.

Dwayne Childress
Support Services Director