



DAVIDSON COUNTY

AGENDA ITEM

TO: BOARD OF COMMISSIONERS

DEPARTMENT: HEALTH DEPARTMENT

PREPARED BY: Tim Maness

TITLE: Reclassification Request- Health Department

BACKGROUND:

Background

The Health Department seeks to reclassify a “vacant” Public Health Nurse I (Grade 69, Salary \$47,281.22) position to a Physician Extender II (Grade 80, Salary \$76,878.09), increasing salaries by \$29,596.87. The difference in salaries will be offset by transferring funds from the Professional Services Account.

Currently, the department has one full-time Physician Extender II and one contract provider that works 16-20 hours weekly at a rate of \$55 / hour. Recent changes to Title X services and increased need in the communicable disease clinical services has led to the need for additional Physician Extender II work hours. To even the workload and ensure proper coverage, the Health Department wishes to reclassify a vacant Public Health Nurse I position to a Physician Extender II position. The table below reflects the requested transfer of funds.

	Account #	Account Description	Current Budget	Transfer	Revised Budget
Transfer From	110-1901-442.30-90	Professional Services	\$ 193,515	\$ (35,066)	\$ 158,449
	Total		\$ 193,515	\$ (35,066)	\$ 158,449
	110-1901-441.10-05	Salaries Regular	\$ 2,207,462	\$ 29,597	\$ 2,237,059
Transfer To	110-1901-441.20-05	FICA	\$ 175,621	\$ 2,264	\$ 177,885
	110-1901-441.20-15	Retirement	\$ 236,191	\$ 3,093	\$ 239,284
	110-1901-441.20-30	Workers Comp	\$ 40,940	\$ 112	\$ 41,052
	Total		\$ 2,660,214	\$ 35,066	\$ 2,695,280

RECOMMENDATION(S):

Onboarding a new Physician Extender II will permit the Health Department staff to rely less on the contract provider, thereby reducing the need for professional service costs. Furthermore, the addition of a Physician Extender II will ensure proper staffing so that service levels are maintained based on Title X service changes and increased demand in the communicable disease clinical service area.

Staff recommends the BOC take the following actions:

- 1) Approve the reclassification of the vacant Public Health Nurse I (Grade 69) position to Physician Extender II (Grade 80).
- 2) Transfer funds from Professional Services (110-1901-442.30-90) to the accounts noted above in the amount of \$35,066 to offset the difference in salary. No new County money required for this change.

Attachments

None