



DAVIDSON COUNTY

AGENDA ITEM

TO: BOARD OF COMMISSIONERS

DEPARTMENT:

PREPARED BY: Tim Maness

TITLE: Budget Amendment- Assistant County Manager

BACKGROUND:

- 1) The Tax Department wishes to use \$29,700 in PBB funds (Appropriated Fund Balance) to replace a 2006 Ford Ranger with approximately 109,000 miles. The current vehicle is a regular cab with minimal space for employees and equipment. The proposed replacement vehicle, a 2019 Chevrolet Colorado Crew Cab, will provide staff with a vehicle that can accommodate up to four passengers and appraisal equipment. Staff did receive four price quotes, with Capital Chevrolet of Lexington being the lowest responsible / responsive quote. Staff seeks approval to purchase from Capital Chevrolet of Lexington upon approval of the agenda item.
- 2) The Landfill division wishes to use \$718 in PBB funds (Appropriated Fund Balance) to purchase a computer to replace an out of warranty computer deemed inefficient by the Information Technology department. The computer to be replaced has already been removed by IT due to its age and lack of functionality.
- 3) Healing Springs Fire Department requests release of excess tax collections totaling \$50,269 to purchase (7) mobile radios stations, (10) portable radios, and a charging bank. The new radios are needed to ensure compatibility with the VIPER system.
- 4) DavidsonWorks wishes to transfer \$95,000 from their WIOA Dislocated Worker program to their WIOA Adult program (Intergovernmental Revenue). This request is necessary because the majority of DavidsonWorks' customers fall under the Adult program category. No additional County dollars are required for this request.
- 5) DSS wishes to use \$12,506 (\$9,172 Computer System upgrade; \$3,334 security cameras) in PBB funds (Appropriated Fund Balance) to finalize the upgrade of its computer system from virtual machines to desktops per ITs recommendation. Seventeen additional units have been identified for replacement as well. The total cost

to complete this system upgrade is \$9,172. DSS also wishes to use \$3,334 to purchase security cameras to provide exterior surveillance to the Davidson House.

- 6) At the March 26, 2019 BOC meeting, approval was given for the Soil & Water Conservation Board to pursue federal grants for use in the design and construction for flood prevention and relief in the Cunningham Brick Rd. area. Since the March 26, 2019 BOC meeting, the Soil & Water Conservation Board has received funding notification for Federal and State grants totaling \$122,400 (\$91,800 Federal (75%) and \$30,600 State (25%) match; No county funds required) to perform flood clean-up and prevention work stemming from Hurricane Florence damage at two locations within the County:
 - 1) Cunningham Brick Rd. (the original site discussed on March 26th) - Water has backed up into a nearby neighborhood. This project requires Design and Construction.
 - 2) Flat Swamp Creek / Old 109- This site was added after a citizen contacted the Soil & Water Conservation and staff within the department added the site to the application due to flooding issues in the area associated with heavy rainfall from Hurricane Florence causing tributaries to flood. Debris needs to be removed from the creek to prevent future flooding (Debris removal only).

The Soil & Water Conservation wishes to begin the process of design and technical planning to prepare for required repairs, construction, and clean-up of the flood damaged sites noted above. Staff is currently finalizing receipt of the \$91,800 (Federal funding - 75%) (See attached award letter for details). The State match of \$30,600 (25%) awarded from the NC Department of Agriculture and Consumer Services is available now, which can be used for required design work at the Cunningham Brick Rd. site. Both grants are reimbursement grants, and due to the Federal funding from the USDA, the project will be bid following Uniform Guidance (UG).

- 7) Davidson County Schools wishes to transfer \$20,000 from their Tractor Shed - Across District Type I Capital Outlay Project (2018) to their Modular Classrooms Type I Capital Project account (2006). The additional monies will be used to upfit modular classrooms at Davidson County High School to comply with required standards to host Day Treatment programs on campus. The transfer of funds and revised budget of each account is noted below:
 - Modular Classrooms – Current Budget = \$310, with \$20,000 Transfer, the Revised Budget = \$20,310.
 - Tractor Shed – Across District – Current Budget = \$100,000, with (\$20,000) Transfer, the Revised Budget = \$80,000.

RECOMMENDATION(S):

- 1) Related to the Tax Department's request, staff recommends the following:
 - Approval of \$29,700 in PBB funds (Appropriated Fund Balance- 110-9701-399.00-00) for the Tax Department to replace an aging vehicle with a newer vehicle (2019 Chevrolet Colorado - Capital Outlay- 110-0701-413.70-15 = \$29,700) that will provide appropriate space for passengers and equipment. This places the current Ford Ranger from the tax department into the motor pool to lend out as a spare. This will allow the garage to cycle out a severely worn Ford Ranger (from the motor pool) that has exceeded its effective use. Finally, upon approval of the agenda item, staff will purchase the vehicle from Capital Chevrolet of Lexington.
- 2) Staff recommends approval of the use of PBB funds (Appropriated Fund Balance - 516-4310-398.00-00) in the amount of \$718 for the Landfill division (Supplies- 516-4310-432.60-10 = \$718) to purchase a new computer, replacing an ineffective, out of warranty computer.
- 3) Staff recommends approval to appropriate over-realized prior year(s) property tax collections for Healing Springs Fire Department (Revenue code - 251-8006-311.05-00) totaling \$50,269. This is needed to cover the cost of new radios (Tax allocation payment 251-8006-412.90-20 = \$50,269) compatible with the VIPER system.
- 4) Staff recommends approval to align DavidsonWorks' grant funds with expected year end actuals as noted above totaling \$95,000. No County funds required. (See attached for expenditure breakdown and account numbers)
- 5) Staff recommends the following based on the request made by DSS:
 - Approve the use of PBB funds (Appropriated Fund Balance 110-9701-399.00-00 = \$9,172) for the computer system upgrade (Equipment 110-2301-443.70-15) totaling \$9,172.
 - Approve the use of PBB funds (Appropriated Fund Balance 110-9701-399.00-00 = \$3,334) for the purchase of security cameras (Equipment 110-2301-443.70-15) for use at the Davidson House totaling \$3,334.

Total amount recommended for approval = \$12,506.

- 6) As it relates to the Soil & Water Conservation's request to begin the process of debris clean-up and flood relief construction, staff recommends the following:

- Set-up a capital project account - *Cunningham Brick Rd. / Old 109 Flood Clean-Up* - to manage the State (\$30,600, 25%) grants awarded to complete the projects, and appropriate \$30,600 awarded by North Carolina Department of Agriculture & Consumer Services (Intergovernmental Revenue) to begin design work associated the Cunningham Brick Rd. flood site (Grants are reimbursable, no county money required).
 - Authorize the Chairman of the Board of Commissioners to sign-off on the \$30,600 (25%) awarded by the State.
- 7) Staff recommends approval of Davidson County Schools' request to transfer \$20,000 from their Tractor Shed Capital Outlay budget to their Modular Classrooms Capital Outlay budget. The transfer reflects a prioritization of need as the modular classrooms require upfitting to comply with standards to host an on-campus Day Treatment program at Davidson County High School.

Attachments

- 1) DavidsonWorks Expenditure Breakdown
- 2) Soil & Water NC Dept of Agriculture and Consumer Services Funding Notification
- 3) Soil & Water- USDA Emergency Watershed Protection Program (EWP) Funding Notification